



# CITY OF PERRYSBURG

Planning & Zoning Division

201 West Indiana Avenue

Perrysburg, Ohio 43551-1582

(419) 872-8060

## SIGN PERMIT

IN COMPLIANCE WITH SECTION 1286 OF THE CODIFIED ORDINANCES OF PERRYSBURG, PERMISSION IS HEREBY GRANTED TO:

Applicant: \_\_\_\_\_ Tel. No.: \_\_\_\_\_

To erect, attach, or paint a sign at:

Business Name: \_\_\_\_\_ Tel. No.: \_\_\_\_\_

Business Address: \_\_\_\_\_

Sign Company: \_\_\_\_\_ Tel. No.: \_\_\_\_\_

Sign Company Address: \_\_\_\_\_

THIS SIGN SHALL BE IN ACCORDANCE WITH SKETCH BELOW AND WITHIN THE DIMENSIONS INDICATED:

Sign Height (inches): \_\_\_\_\_

Sign Width (inches): \_\_\_\_\_

Total Sign Area (S.F.): \_\_\_\_\_

Double Sided?: \_\_\_\_\_

Sign Type: \_\_\_\_\_

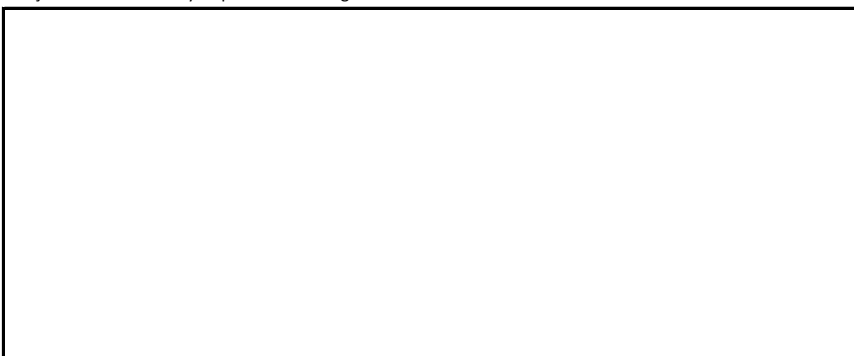
Façade Height (feet): \_\_\_\_\_

Façade Width (feet): \_\_\_\_\_

Total Façade Area (S.F.): \_\_\_\_\_ Total Sign Coverage: \_\_\_\_\_

\*Façade dimensions only required for wall signs

**Note:** The undersigned states and affirms: that he/she is the property owner or agent for the owner; and that he/she understands and agrees that an inspection will be conducted by the City to verify the work performed for this permit; and that the City is authorized and permitted to enter the property to perform an inspection and otherwise review all work pursuant to this permit.



EST. DATE OF COMPLETION: \_\_\_\_\_

DATE RECEIVED: \_\_\_\_\_

PERMIT NO.: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

FEE: XXXXXXXXXX

DATE OF PERMIT: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_



**1250.32 PERMANENT SIGNS.**

Permanent signs shall be permitted within the various use districts subject to the following conditions:

(a) The type, number, size and area of permitted signs shall be controlled as set forth in Table 1250.32(a) "Permanent Signs".

Table 1250.32(a) Permanent Signs Allowed					See Sections 1250.32(b)-(h) for explanation and restrictions				13-Dec	
	Agriculture	Retail Business Districts			Office Service & Special Districts		Industrial	Multi-Family	Single Family	
District	A-1	C-1 & C-2	C-3 & C-4	C-3 & C-4	OS, PB, INS, CO, UVO		I-1 & I-2	I-1 & I-2	R-5 & RM	R-1, R-2, R-3, R-4
Freestanding/Ground Sign										
Maximum Height	10'	6'	If 10'	If 20'	6'		If 10'	If 25'	6'	Not Allowed
Maximum Size	24 SF	24 SF	then: 72 SF	then: 48 SF	48 SF		then: 72 SF	then 48 SF	32 SF	
Location	25' setback	30' setback	10' setback	40' setback	10' setback		25' setback	50' setback	25' setback	
Quantity	1 per street frontage	1	1 per street frontage, plus 1 for each add'l 500 feet.		1 per street frontage, plus 1 for each add'l 500 feet.		1 per street frontage		1	
Add'l Signs			With 200' of freeway frontage: One add'l sign 60' ht., 200' SF area.		Multi-occupant properties & Planned Business Parks may have one sign meeting height, setback & area requirements of C3 & C4 Districts.					
Permit Required?	N	Y	Y		Y		Y		Y	
Wall Sign										
Maximum Size	Not Allowed	10% up to 75 SF per facade	10% of facade		10% up to 75 SF per facade		10% of facade		10% up to 75 SF	Not Allowed
Quantity		1 per facade up to 3	1 per facade up to 2 facades		1 per facade up to 3		1 per facade up to 2 facades		1	
Add'l Signs		Within C-2: projecting sign; marquee sign.								
Permit Required?		Y	Y			Y		Y	Y	
Awning Sign										
Maximum Size	Not Allowed	Text and one emblem 35% of awning area and within total area of permitted wall signs.							Not Allowed	Not Allowed
Permit Required?		Y								
Nameplate										
Maximum Size		2 SF, text not more than 4" high								
Quantity		One per public entrance								
Permit Required?		N								

(b) Street numbers shall not be counted as a sign when located on a building wall or permitted freestanding sign. Street numbers shall also not count as sign when displayed on a standalone sign not more than two square feet in area with no other text, and no setback from the right of way is required. Street numbers may not be placed on any penthouse or architectural feature above the highest point of the roof or parapet.

(c) Freestanding Signs.

- (1) Table 1250.32(a) references freestanding signs allowed per zoning lot.
- (2) The minimum frontage for a freestanding sign is 50 feet of lot width.
- (3) One additional freestanding sign is permitted for every 500 feet of street frontage or fraction thereof for lots greater than 500 feet. Signs on the same lot shall be separated by at least 200 feet. For corner lots each street frontage shall be calculated separately and each sign shall be oriented to each respective street.
- (4) The height of a sign shall be measured from the average natural grade at the base of the sign or support structure to the tallest element of the calculated sign area. A freestanding sign on a man-made base, including a graded earth mound, shall be measured from a height no more than one foot above the average site grade.
- (5) The minimum setback is 15 feet for permitted signs from freeway right of way.
- (6) Single pole signs are prohibited. Freestanding signs that exceed three (3) square feet in area shall be erected with a minimum of two supporting posts or on a solid base and shall be erected in a landscaped setting and not on sidewalks, drives or in parking lots.

(d) Wall Signs.

- (1) The quantity of wall signs permitted shall mean one sign per ground floor occupant and shall not exceed the number of occupants having occupied space abutting the wall facade having the sign.
- (2) A wall sign is not permitted on a façade facing a residential district unless such district is separated from the non-residential district by a street.
- (3) Signs may not be placed on or attached to a roof nor extend above the eave of a roof, except when a roof is so nearly vertical as to resemble a wall. However signs attached to such a roof shall not extend below the roof nor within one foot of the top of the roof.
- (4) In no case shall a wall sign project more than eighteen inches (18") beyond the wall to which it is attached, notwithstanding a

projecting sign, nor be placed on any penthouse or other architectural feature so as to extend above the highest point of the roof or parapet.

(e) Projecting Sign. A sign may project four inches (4") per front foot of building façade measured to the nearest side line of the building up to a projection of forty-two (42") and no closer than two feet (2') to the street curb measured horizontally. The minimum distance between the bottom of the sign and the ground shall be eight feet (8').

(f) Awning Sign. A sign on an awning may consist of text and one graphic emblem which together shall not exceed an area thirty-five percent of the awning face on which the sign is placed. The identical sign may be placed on multiple awnings but the total area of awning signs shall be considered part of the total permitted sign area of a building.

(g) Nameplate Sign. One nameplate sign is permitted at each exterior entrance available for use by customers, patrons, or the public and does not include service or employee entrances.

(h) Marquee Sign. A marquee sign shall be limited to an area equal to or less than thirty-three percent (33%) of the vertical face of the marquee upon which the sign is placed.

(Ord. 40-2013. Passed 4-9-13.)

**1250.33 TEMPORARY SIGNS.**

Temporary signs shall be permitted within the various use districts subject to the following conditions:

- (a) The type, number, setback, height and area of temporary signs shall be controlled as set forth in Table 1250.33(a) "Temporary Signs":

Table 1250.33(a) Temporary Signs Allowed				
Within Non-Residential Districts	Number of Signs	Max. Size	Location & Height	Permit Y/N
Window Sign	unlimited	No more than 25% window coverage on facade		N
Wall or Freestanding	unlimited	48 SF (total)	Freestanding- 5' setback; 8' height. Wall - No higher than eve or parapet	N
Within Residential Districts				
Freestanding Signs or flags	Unlimited	48 SF (total)	Freestanding - 5' setback; 8' height. Wall - no higher than eve or parapet.	N

- (b) **Corner Clearance:** Temporary signs shall not be located within a clear vision zone.

FIGURE 1

FIGURE 2

The clear vision zone is intended to provide for unobstructed visibility for vehicles and pedestrians. The clear vision zone is defined in accordance with the above illustrations and contains the area within the dashed lines. Figure 1 shows the dimensional calculations of the clear vision zone while Figure 2 shows the resulting shape of the clear vision zone.

The clear vision zone is intended to provide for unobstructed visibility for vehicles and pedestrians. The clear vision zone is defined in accordance with the above illustrations and contains the area within the dashed lines. Figure 1 shows the dimensional calculations of the clear vision zone while Figure 2 shows the resulting shape of the clear vision zone.

- (c) **Projection Into Right-of-Way:** No temporary sign shall be located within or above any public right-of-way nor project beyond the property line unless approved by City Council.
- (d) **Damaged or Unsafe:** Any temporary sign found by the Zoning Inspector to be in a torn or damaged condition must be removed by the owner within three (3) days after receipt of notice to do so from the Zoning Inspector. A sign found to be in an unsafe condition shall be removed by the owner within twenty-four (24) hours after verbal notification by the Zoning Inspector.
- (e) **Moving, Illuminated or Flashing Signs:** Moving or illuminated temporary signs shall be prohibited.  
(Ord. 103-2017. Passed 12-5-17.)