

SAFETY COMMITTEE REPORT

DECEMBER 11, 2018

The meeting was called to order at 4:30 p.m. by Chairman Haraz N. Ghanbari. Committee members present were Deborah Born and Jim Matuszak. Also present was Bridgette Kabat, City Administrator and Director of Public Safety.

PLEDGE OF ALLEGIANCE

Cub Scout Troop 209 was in attendance to lead the Pledge of Allegiance.

CITIZENS' CONCERNS

Ann Pilkington, 502 E. Sixth Street, requested that the intersection of E. Sixth and Hickory Streets be made a four way stop. She said that there is a bus stop there and the lighting is adequate, but there is a problem with speed and with visibility because of vehicles parked on Hickory Street. Ms. Kabat said that she will talk to the City Engineer regarding the cost of a traffic study. Mr. Ghanbari asked that Ms. Kabat talk to the Police Division about the speed trailer. Mr. Ghanbari said that we are waiting for the Law Director to come on board to review proposed language regarding parking restrictions.

Sandy Duty, 105 Quail, and Nancy Szczublewski, 125 Partridge, were present regarding trailers parked on streets and in driveways. Mr. Ghanbari said that he has reached out to the owner of the trailer to set up a meeting with them.

Tony Rodriguez, 953 Maple Street, thanked the police and fire divisions for the tours they have done for the Cub Scouts.

2018 FIRE PREVENTION AND SAFETY GRANT

Fire Chief Ruiz asked for permission to apply for an AFG (Assistance to Firefighters Grant) fire prevention and safety grant. He explained that Fire Marshall Aaron Harwell has taken the lead in getting donations to overhaul the fire safety trailer. Chief Ruiz said that their grant application will be for a training device that is a digital mock-up of a stove with a fire that flares up and a digital fire extinguisher is used to put out the fire. He said the deadline for the grant application is December 21, 2018. If approved, the City's share would be 10% of the \$20,000 cost. The Committee agreed 3-0 to recommend approval of the grant application. Mr. Ghanbari asked that the Chief send a list of what types of donations they are still in need of for the safety trailer to City Council.

NEW POLICE CHIEF/UPDATE ON POLICE LIEUTENANTS

Mr. Ghanbari asked about the process moving forward with the hiring of the police lieutenants and a new police chief. Ms. Kabat said the Administration has reviewed the job description for police chief, and they are doing their due diligence laying out the

process moving forward. She said the assessment center for the lieutenants was held over the past weekend. Ms. Kabat said that the Mayor is working on the process and will present it to City Council when it is complete. Mr. Ghanbari said that when identifying a new chief, due consideration should be given to identifying the strengths of internal candidates, but he also encourages the Administration to look to external candidates. Ms. Born said that she respects our police officers, but she hopes that the Administration looks outside for a new chief. Mr. Matuszak asked if the interviews for lieutenant are on hold until after a new chief is identified. Ms. Kabat said that will be included in the process the Mayor will layout.

DONATION OF MODEL FIRE TRUCK

Mr. Ghanbari reported that a family in town wants to donate a model fire truck to the new fire headquarters, but a medical issue came up and they were not able to attend the meeting.

POTENTIAL CHARITY FUNDRAISER

Mr. Matuszak suggested that the police and fire divisions have some type of fitness competition with the funds raised going to either a charity or to the respective departments. He said that it would be a way to raise money, have fun, and get the community involved. He said that he is wide open to ideas. There was discussion regarding this type of event held in other communities. Ms. Kabat said that she is not sure if the events in Toledo are union sponsored or City sponsored, but she will check into it.

OTHER BUSINESS

Mr. Ghanbari asked if there was an update on the radios. Ms. Kabat said that the Mayor said he will have a plan by the end of January.

Ms. Kabat requested approval of change orders for the fire station construction project. She explained that included in each of the construction contracts is an amount for unidentifiable clean-up costs. The amount varies per contract, but totals \$28,571. Ms. Kabat requested that change orders be approved to deduct these amounts from each individual contract and that \$25,000 be added to the Lathrop agreement for onsite clean-up, both internal and external. She said that there has been delays in the individual contractors getting someone onsite to take care of clean-up. This change will provide for consistency and quicker clean-up because Lathrop will be handling it all. Ms. Kabat also requested approval of an amendment to the agreement with Commercial Flooring to allow an epoxy coating to be put on the floors of the laundry and decontamination areas. She explained that oils and other debris could be absorbed in the bare concrete and it would be difficult to maintain. The cost of the additional epoxy coating would be \$5,652. The Committee agreed 3-0 to recommend approval of the contract amendments for the new fire station.

Karen Davis said that she was a faithful employee of the Police Division for twenty years, but she was bullied, was let go, and it is not fair. She asked since the police chief is leaving if her case could be reviewed. Mr. Ghanbari said that he will follow-up on Ms. Davis' concerns.

There being no further business, the meeting adjourned at 5:22 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Haraz N. Ghanbari".

Haraz N. Ghanbari, Chairman
Safety Committee

Next meeting: To be determined.