

## **MINUTES OF PERRYSBURG CITY COUNCIL**

### **MEETING HELD MARCH 16, 2021**

Mayor Mackin called the meeting to order at 6:30 p.m. Present were Council Members Deborah Born, Cory Kuhlman, Jan Materni, Jonathan Smith, Barry VanHoozen, and Mark Weber (6). Tim McCarthy arrived at 7:05 p.m. Also present were Bridgette Kabat, City Administrator, Kate Sandretto, Law Director, and David Creps, Clerk of Council.

Mr. Smith moved to approve the minutes of the Public Hearing held on March 2, 2021 as written and to dispense with their reading. The motion was seconded by Ms. Born. Ayes: (6). Nays: (0).

Mr. Smith moved to approve the minutes of the City Council meeting held on March 2, 2021 as written and to dispense with their reading. The motion was seconded by Ms. Born. Ayes: (6). Nays: (0).

### **SPECIAL REPORTS**

None.

### **LETTERS, COMMUNICATIONS, AND CITIZENS' CONCERNS**

David Kienzle, owner of Shoppes at RiverPlace, was present along with Jean Hartline of Mannik Smith and Reed Hauptman of Shumaker Loop and Kendrick. Mr. Kienzle spoke about traffic concerns because of the new Starbucks being constructed across the street from RiverPlace. Mr. Kienzle said that the driveway approved by the Planning Commission violates standard access management. Ms. Hartline spoke about the traffic study and said that Starbucks generates more traffic than an average coffee place, and the traffic study neglected to study the drive at RiverPlace. Mr. Hauptman said that City Council can independently or with the Safety Director take action for safety on the streets. Mr. Smith stated that if City Council wants to discuss this issue, he recommends that it go to the Service Committee.

### **ADMINISTRATIVE REPORTS**

#### **Mayor's Report**

Mayor Mackin stated that the Administration is working with the YMCA on getting the pool open this summer. He also said that in an effort to be more transparent, the Administration has prepared an annual report that has been sent to City Council and will be released to the public soon. He reported that the American Legion will be holding a memorial service at the Fort Meigs Cemetery on Memorial Day.

#### **City Administrator's Report**

Ms. Kabat stated that the Administration is working with civic groups like Downtown Perrysburg, Chamber of Commerce, and the Convention & Visitors' Bureau so they can start hosting events for City residents and visitors. She is also working with the City of Maumee on how to facilitate the fireworks, and working with many youth sports organizations to allow them to get back on City fields.

### **Finance Director's Report**

Mr. Creps thanked City Council for their kind words at the last meeting, but said he does not intend to accept their offer to stay on as the Clerk of Council after his retirement.

### **Law Director's Report**

Ms. Sandretto requested an Executive Session. Mr. Kuhlman moved to go into Executive Session to discuss pending or imminent court action. Seconded by Ms. Materni. Ms. Born said that she will be recusing herself due to a conflict. Ayes: Kuhlman, Materni, Smith, VanHoozen, Weber (5). Abstain: Born (1). City Council went into Executive Session at 6:53 p.m.

Mr. Kuhlman made a motion to return from Executive Session. Seconded by Mr. Weber. Ayes: (7). Nays: (0).

Mr. Kuhlman introduced **RESOLUTION 21-2021 AUTHORIZING A SETTLEMENT AGREEMENT BETWEEN THE CITY OF PERRYSBURG CITY COUNCIL AND PERRYSBURG HERITAGE, LLC AND DECLARING AN EMERGENCY** and moved to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Materni. Ayes: Kuhlman, Materni, McCarthy, Smith, VanHoozen, and Weber (6). Abstain: Born (1). The Clerk read Resolution 21-2021 by number and title only. Mr. Kuhlman moved that Resolution 21-2021 be passed as an emergency. Seconded by Ms. Materni. Ayes: Kuhlman, Materni, McCarthy, Smith, VanHoozen, and Weber (6). Abstain: Born (1).

### **President of Council Report**

No report.

### **Finance and Economic Development Committee:**

No report.

Next meeting: Tuesday, April 13, 2021 at 5:30 p.m.

Mr. Weber introduced **ORDINANCE 8-2021 AMENDING ORDINANCE 22-2020 TO AMEND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE YEAR BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021 AND DECLARING AN EMERGENCY** and moved to allow for its reading by number and title only. Seconded by Mr. Smith. Ayes: (7). Nays: (0). The Clerk read Ordinance 8-2021 by number and title only. Mr. Weber moved that Ordinance 8-2021 be passed as an emergency. Seconded by Mr. Smith. Ms. Born said that she will be voting no because there are many unnecessary items in the budget. Ayes: Kuhlman, Materni, McCarthy, Smith, VanHoozen, and Weber (6). Nays: Born (1).

Mayor Mackin thanked City Council for their suggestions for the budget.

### **Safety Committee:**

No report.

Next meeting: Tuesday, March 23, 2021 at 6:00 p.m.

**Recreation Committee:**

Ms. Born gave her report of the March 9, 2021 meeting, a copy of which is attached hereto and made a part of these minutes. She added that contributions for the inclusive playground can be submitted to Wood County Plays, c/o Wood Lane Foundation. Ms. Born read a statement from legal counsel regarding the powers of Committee chairmen to vote and make motions. Mr. McCarthy asked who the attorney was that wrote the statement, and Ms. Born said it was Steve Keller.

Next meeting: Tuesday, April 13, 2021 at 6:30 p.m.

**Planning and Zoning Committee:**

No report.

Next meeting: Wednesday, March 24, 2021 at 5:30 p.m., which is a change from the regular date.

**Personnel Committee:**

Mr. Kuhlman gave his report of the March 11, 2021 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, April 27, 2021 at 5:00 p.m. which is a change from the regular date.

Mr. Kuhlman introduced **ORDINANCE 19-2021 REPEALING CODIFIED ORDINANCE 266.10-1 OF THE CITY OF PERRYSBURG PERSONNEL CODE PREVIOUSLY ENACTED BY ORDINANCE 105-91 ON NOVEMBER 5, 1991** and moved to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Ordinance 19-2021 by number and title only. Mr. Kuhlman moved that Ordinance 19-2021 be passed. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Mr. Kuhlman introduced **ORDINANCE 20-2021 REPEALING CODIFIED ORDINANCE 266.10-2 OF THE CITY OF PERRYSBURG PERSONNEL CODE PREVIOUSLY ENACTED BY ORDINANCE 123-2015 ON DECEMBER 15, 2015** and moved to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Ordinance 20-2021 by number and title only. Mr. Kuhlman moved that Ordinance 20-2021 be passed. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Mr. Kuhlman introduced **ORDINANCE 21-2021 REPEALING CODIFIED ORDINANCE 266.10-3 OF THE CITY OF PERRYSBURG PERSONNEL CODE PREVIOUSLY ENACTED BY ORDINANCE 105-91 ON NOVEMBER 5, 1991** and moved to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Ordinance 21-2021 by number and title only.

Mr. Kuhlman moved that Ordinance 21-2021 be passed. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Mr. Kuhlman introduced **ORDINANCE 22-2021 REPEALING CODIFIED ORDINANCE 266.10-4 OF THE CITY OF PERRYSBURG PERSONNEL CODE PREVIOUSLY ENACTED BY ORDINANCE 105-91 ON NOVEMBER 5, 1991** and moved to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Ordinance 22-2021 by number and title only. Mr. Kuhlman moved that Ordinance 22-2021 be passed. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Mr. Kuhlman introduced **ORDINANCE 23-2021 REPEALING CODIFIED ORDINANCE 266.10-5 OF THE CITY OF PERRYSBURG PERSONNEL CODE PREVIOUSLY ENACTED BY ORDINANCE 105-91 ON NOVEMBER 5, 1991** and moved to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Ordinance 23-2021 by number and title only. Mr. Kuhlman moved that Ordinance 23-2021 be passed. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Mr. Kuhlman introduced **ORDINANCE 24-2021 REPEALING CODIFIED ORDINANCE 266.10-6 OF THE CITY OF PERRYSBURG PERSONNEL CODE PREVIOUSLY ENACTED BY ORDINANCE 66-2019 ON DECEMBER 17, 2019** and moved to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Ordinance 24-2021 by number and title only. Mr. Kuhlman moved that Ordinance 24-2021 be passed. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Mr. Kuhlman introduced **ORDINANCE 25-2021 REPEALING CODIFIED ORDINANCE 266.10-7 OF THE CITY OF PERRYSBURG PERSONNEL CODE PREVIOUSLY ENACTED BY ORDINANCE 173-2006 ON AUGUST 1, 2006** and moved to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Ordinance 25-2021 by number and title only. Mr. Kuhlman moved that Ordinance 25-2021 be passed. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Mr. Kuhlman introduced **ORDINANCE 26-2021 REPEALING CODIFIED ORDINANCE 266.10-10 OF THE CITY OF PERRYSBURG PERSONNEL CODE PREVIOUSLY ENACTED BY ORDINANCE 105-91 ON NOVEMBER 5, 1991** and moved to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Ordinance 26-2021 by number and title only. Mr. Kuhlman moved that Ordinance 26-2021 be passed. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Mr. Smith asked that the Personnel Committee explore creating a Clerk of Council position. Mr. Kuhlman asked about a Committee of the Whole meeting since it is a position for all of Council. Mr. Smith said that they might do that as they get closer to filling the position.

**Public Utilities Committee:**

No report.

Next meeting: Monday, March 22, 2021 at 6:30 p.m. which is a change from the regular date.

**Service Committee:**

No report.

Next meeting: Wednesday, March 24, 2021 at 6:30 p.m. which is a change from the regular time.

**OTHER BUSINESS**

None.

**ADJOURNMENT**

There being no objections, the meeting adjourned at 7:36 p.m.

David D. Creps, Clerk

Thomas G. Mackin, Mayor

## PERSONNEL COMMITTEE

MARCH 11, 2021

The meeting was called to order at 5:07 p.m. by Chairman Cory Kuhlman. Committee members present were Cory Kuhlman, Tim McCarthy, and Mark Weber. Also present were Bridgette Kabat, City Administrator, Kate Sandretto, Law Director, and Kelly Chalfant, Human Resources Manager.

### APPROVAL OF MINUTES

There being no objections, the minutes of the February 16, 2021 meeting were approved.

### REVIEW PROPOSED REPEALS FOR SECTION 266 OF THE ADMINISTRATIVE CODE

The Committee discussed the proposed legislation that was distributed at the last meeting. The legislation would repeal sections 266.10-1 through 266.10-7 and 266.10-10. Most of the items are addressed in collective bargaining agreements or in the employee handbook. Ms. Sandretto said that Section 266.10-5 codifies pre-employment physicals and if someone doesn't do the pre-employment physical, then we just don't hire them. She added that it is addressed in the employee handbook. Mr. McCarthy said that he would prefer that the legislation be changed to indicate that it's in the handbook. There was a brief discussion about drug testing. The Committee agreed 3-0 to recommend approval of repealing the sections with the change previously noted.

### OTHER BUSINESS

Mr. Weber moved to go into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. Seconded by Mr. McCarthy. Ayes: (3). Nays: (0). The Committee went into Executive Session at 5:14 p.m.

At 6:49 p.m., Mr. Weber moved to return from Executive Session. Seconded by Mr. McCarthy. Ayes: (3). Nays: (0).

There being no further business, the meeting adjourned at 6:49 p.m.

Respectfully submitted,

Cory Kuhlman, Chairman  
Personnel Committee

***Next regular meeting: Tuesday, April 27, 2021 at 5:00 p.m.***

PERRYSBURG CITY COUNCIL

RECREATION COMMITTEE

Report for regular meeting of March 9, 2021

PRESENT: Chairwoman Born, Counselor Jonathan Smith.

Chairwoman Deborah Born called the meeting to order at 6:30 P. M. in Council chambers. After roll call and the Pledge of Allegiance Chairwoman Born reported that since Committee member Jan Materni was not present due to illness a voting quorum of two was not present (the Chair cannot vote except to break a tie) so approval of the Administration's report on the February 9 meeting will be deferred until the Committee's next meeting in April . Mr. Smith stated that he was agreeable to deferring this but would prefer the report be approved now. Chairwoman Born responded that Robert's Rule of Order does not permit this.

CITIZEN CONCERNS: Carol Sheppard, 270 Southwood Drive, was present as a representative of the Perrysburg Area League of Woman Voters. She stated that the LWV has heard about the plan for an inclusive playground at Rotary Park. They think this is an excellent idea and would like to know how they can support it financially.

OLD BUSINESS: Chairwoman Born reported that she had received further information on a West Side handball court (possibly in Rivercrest Park) including design plans and written descriptions. The material had been submitted to her by citizen Al Rava who had originally proposed the plan. She had also brought copies to distribute to the other committee members which they can review at their convenience. Ms. Born added that handball requires minimal equipment and is not dangerous She believes this is a feasible option that provides exercise and fun for all ages. Also, there are several league teams in the Northwest Ohio region. Based on official dimensions, a one wall outdoor court would cost about \$10,000-\$15,000.

PRAC Report: Chairwoman Born reported that PRAC did not meet in March. Their first meeting of 2021 will be in April and she will have a report on this at the April Recreation Committee meeting.

The meeting ended at 6:37 P. M. Next regular meeting will be April 13, 2021 at 6:30 P. M.

Report prepared by  
Deborah L. Born  
Chairwoman  
March 14, 2021