

MINUTES OF PUBLIC HEARING

PERRYSBURG CITY COUNCIL

FEBRUARY 2, 2021

Council President Jonathan Smith called the public hearing to order at 6:15 p.m. Present were Council Members Deborah Born, Cory Kuhlman, Jan Materni, Tim McCarthy, Jonathan Smith, Barry VanHoozen, and Mark Weber (7). Mayor Mackin arrived at 6:17 p.m. Also present were Bridgette Kabat, City Administrator, Kate Sandretto, Law Director, David Creps, Clerk of Council, and Brody Walters, Planning and Zoning Administrator.

The purpose of the hearing was to consider the Rotary Community Park Masterplan Amendment. Mr. Walters stated that the original design was done in 2008, and it was amended in 2019 for the pavilion. This latest amendment is to add an inclusive playground. Mr. Walters explained that a masterplan is similar to a final site plan. He said that the Planning Commission recommended approval with one item noted; they eventually want the parking lot brought into compliance. Mr. Walters stated that at the Planning Commission meeting, Mayor Mackin made a commitment to budget for that in the future, but no timeline was given.

Mr. Smith asked about the typical timeline we usually give businesses to bring things up to Code. Mr. Walters said that is negotiable. Mr. Smith said that he hopes the City gives a specific timeline. Mr. Kuhlman agreed, and stated that we can't have expectations of businesses and not do it ourselves.

There being no further comments, the public hearing adjourned at 6:22 p.m.

David D. Creps, Clerk

Thomas Mackin, Mayor

MINUTES OF PERRYSBURG CITY COUNCIL

MEETING HELD FEBRUARY 2, 2021

Mayor Mackin called the meeting to order at 6:30 p.m. Present were Council Members Deborah Born, Cory Kuhlman, Jan Materni, Tim McCarthy, Jonathan Smith, Barry VanHoozen, and Mark Weber (7). Also present were Bridgette Kabat, City Administrator, Kate Sandretto, Law Director, and David Creps, Clerk of Council.

Mr. Smith moved to approve the minutes of the City Council meeting held on January 19, 2021 as written and to dispense with their reading. The motion was seconded by Mr. McCarthy. Ayes: Born, Kuhlman, Materni, McCarthy, Smith, and VanHoozen (6). Nays: (0). Abstain: Weber (1).

Mr. Smith moved to approve the minutes of the special City Council meeting held on January 25, 2021 as written and to dispense with their reading. The motion was seconded by Mr. McCarthy. Ayes: Born, Kuhlman, Materni, McCarthy, Smith, and VanHoozen (6). Nays: (0). Abstain: Weber (1).

SPECIAL REPORTS

None.

LETTERS, COMMUNICATIONS, AND CITIZENS' CONCERNS

None.

ADMINISTRATIVE REPORTS

Mayor's Report

Mayor Mackin welcomed Mr. Weber and said he looks forward to working with him.

City Administrator's Report

No report.

Finance Director's Report

No report.

Law Director's Report

No report.

President of Council Report

Mr. Smith stated that there will be a public hearing at 6:20 p.m. on March 2, 2021.

Finance and Economic Development Committee:

No report.

Next meeting: Tuesday, February 9, 2021 at 5:30 p.m.

Safety Committee:

Mr. VanHoozen gave his report of the January 26, 2021 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, February 23, 2021 at 6:00 p.m.

Mr. VanHoozen introduced **RESOLUTION 3-2021 AUTHORIZING RENEWAL OF AN AGREEMENT WITH PRO-PHOENIX IN AN AMOUNT NOT TO EXCEED THIRTY-THREE THOUSAND SIX HUNDRED ONE DOLLARS AND 25/100 (\$33,601.25) TO PROVIDE MAINTENANCE AND TECHNICAL SUPPORT FOR POLICE DIVISION COMPUTER SYSTEMS FOR THE YEAR BEGINNING MARCH 21, 2021** and moved to allow for its reading by number and title only. Seconded by Mr. Weber. Ayes: (7). Nays: (0). The Clerk read Resolution 3-2021 by number and title only. Mr. VanHoozen moved that Resolution 3-2021 be passed. Seconded by Mr. Weber. Ayes: (7). Nays: (0).

Mr. VanHoozen introduced **RESOLUTION 4-2021 DECLARING ONE 2014 CHEVY TAHOE AND ONE 2013 CHEVY TAHOE CURRENTLY USED IN THE POLICE DIVISION NO LONGER NEEDED FOR PUBLIC USE OR UNFIT FOR PUBLIC SERVICE** and moved to allow for its reading by number and title only. Seconded by Mr. Weber. Ayes: (7). Nays: (0). The Clerk read Resolution 4-2021 by number and title only. Mr. VanHoozen moved that Resolution 4-2021 be passed. Seconded by Mr. Weber. Ayes: (7). Nays: (0).

Mr. VanHoozen introduced **RESOLUTION 5-2021 AUTHORIZING A PURCHASE AGREEMENT WITH BAUMANN FORD OREGON NOT TO EXCEED ONE HUNDRED FIFTY-FIVE THOUSAND NINE HUNDRED SIXTY-FIVE DOLLARS AND 98/100 (\$155,965.98) FOR THE PURCHASE OF THREE 2021 FORD POLICE INTERCEPTOR UTILITY HYBRID VEHICLES FOR THE PERRYSBURG POLICE DIVISION AND DECLARING AN EMERGENCY** and moved to allow for its reading by number and title only. Seconded by Mr. Weber. Ayes: (7). Nays: (0). The Clerk read Resolution 5-2021 by number and title only. Mr. VanHoozen moved that Resolution 5-2021 be passed as an emergency. Seconded by Mr. Weber. Ayes: (7). Nays: (0).

Mr. VanHoozen introduced **RESOLUTION 6-2021 AUTHORIZING A PURCHASE AGREEMENT WITH P & R COMMUNICATIONS SERVICE, INC. FOR THE PURCHASE OF NEW AND UPDATED DISPATCH CONSOLES IN AN AMOUNT NOT TO EXCEED SIXTY-SIX THOUSAND EIGHT HUNDRED SIXTY DOLLARS (\$66,860.00) AND DECLARING AN EMERGENCY** and moved to allow for its reading by number and title only. Seconded by Mr. Weber. Ayes: (7). Nays: (0). The Clerk read Resolution 6-2021 by number and title only. Mr. VanHoozen moved that Resolution 6-2021 be passed as an emergency. Seconded by Mr. Weber. Ayes: (7). Nays: (0).

Recreation Committee:

No report.

Next meeting: Tuesday, February 9, 2021 at 6:30 p.m.

Planning and Zoning Committee:

No report.

Next meeting: Wednesday, February 10, 2021 at 5:30 p.m.

Personnel Committee:

No report.

Next regular meeting: Tuesday, February 16, 2021 at 5:30 p.m., which is a change from the regular date and time.

Public Utilities Committee:

Mr. Smith gave his report of the January 27, 2021 meeting, a copy of which is attached hereto and made a part of these minutes.

Mr. Smith moved to grant a sewer credit and approve a refund for the property at 1103 Village Square Drive in the amount of \$18,203.44 due to a leak in their irrigation system. Seconded by Ms. Materni. Ayes: (7). Nays: (0).

Mr. Smith moved to grant a sewer credit for the property at 429 West Indiana Avenue in the amount of \$2,726.01 due to a leak between their pit meter and their house. Seconded by Ms. Materni. Ayes: (7). Nays: (0).

Next meeting: Wednesday, February 24, 2021 at 6:30 p.m.

Mr. Smith introduced **RESOLUTION 7-2021 AUTHORIZING AN AGREEMENT WITH DIXON ENGINEERING & INSPECTION SERVICES FOR THE COATING INDUSTRY FOR THE ACQUISITION OF PAINT SPECIFICATIONS AND INSPECTIONS FOR THE CITY OF PERRYSBURG STATE ROUTE 199 ELEVATED WATER TANK PAINTING PROJECT IN AN AMOUNT NOT TO EXCEED FIFTY-SIX THOUSAND SEVEN HUNDRED DOLLARS (\$56,700.00) AND DECLARING AN EMERGENCY** and moved to allow for its reading by number and title only. Seconded by Ms. Materni. Ayes: (7). Nays: (0). The Clerk read Resolution 7-2021 by number and title only. Mr. Smith moved that Resolution 7-2021 be passed as an emergency. Seconded by Ms. Materni. Ayes: (7). Nays: (0).

Mr. Smith introduced **RESOLUTION 8-2021 AUTHORIZING THE CITY OF PERRYSBURG'S DEPARTMENT OF PUBLIC UTILITIES TO SEEK A PERMIT FROM THE OHIO TURNPIKE AND INFRASTRUCTURE COMMISSION TO CROSS UNDER THE TURNPIKE FOR A WATER LINE CONNECTION BETWEEN EAST RIVER ROAD AND THE CITY OF TOLEDO AND DECLARING AN EMERGENCY** and moved to allow for its reading by number and title only. Seconded by Ms. Materni. Ayes: (7). Nays: (0). The Clerk read Resolution 8-2021 by number and title only. Mr. Smith moved that Resolution 8-2021 be passed as an emergency. Seconded by Ms. Materni. Ms.

Born said that she will be voting no until she gets more information. Ayes: Kuhlman, Materni, McCarthy, Smith, VanHoozen, and Weber (6). Nays: Born (1).

Service Committee:

Ms. Materni gave her report of the January 27, 2021 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Wednesday, February 24, 2021 at 5:30 p.m.

Ms. Materni introduced **RESOLUTION 9-2021 AWARDED A BID AND AGREEMENT WITH M&M FOAMWORKS LLC NOT TO EXCEED ONE HUNDRED THOUSAND DOLLARS (\$100,000.00) FOR THE LIFTING AND REPAIR PORTION OF THE 2021 SIDEWALK PROGRAM** and moved to allow for its reading by number and title only. Seconded by Mr. Smith. Ayes: (7). Nays: (0). The Clerk read Resolution 9-2021 by number and title only. Ms. Materni moved that Resolution 9-2021 be passed. Seconded by Mr. Smith. Ms. Born asked in what area of the City the sidewalks will be repaired. Ms. Kabat said that it is City-wide and is based on complaints received from citizens and employees. She said that there is a list of sidewalks to be repaired based on severity. Mayor Mackin stated that the sidewalks were used a lot last year, and we received a lot of phone calls from citizens. He said that Jon Eckel kept track of that list. Mr. Weber said that the resolution says not to exceed \$100,000 but the contract says \$24,000. Ms. Sandretto said that was a typo; that was the amount of their contract last year. Ayes: (7). Nays: (0).

Ms. Materni introduced **RESOLUTION 10-2021 AUTHORIZING A PURCHASE AGREEMENT WITH UTILITY TRUCK EQUIPMENT INC. NOT TO EXCEED ONE HUNDRED FIFTY-SIX THOUSAND SEVEN HUNDRED FIFTY DOLLARS (\$156,750.00) FOR THE PURCHASE OF A 2021 VERSALIFT V-260 AERIAL TREE UNIT FOR THE PERRYSBURG DEPARTMENT OF PUBLIC SERVICE** and moved to allow for its reading by number and title only. Seconded by Mr. Smith. Ayes: (7). Nays: (0). The Clerk read Resolution 10-2021 by number and title only. Ms. Materni moved that Resolution 10-2021 be passed. Seconded by Mr. Kuhlman. Mr. McCarthy asked if we have a lift truck now. Ms. Kabat said we have one that is about 20 years old. Mr. McCarthy asked if this is a replacement. Ms. Kabat said that we will be keeping the other truck as a back-up, but this will be the primary one. Ayes: (7). Nays: (0).

Ms. Materni introduced **RESOLUTION 11-2021 AUTHORIZING THE AWARD OF THE BID AND AGREEMENT WITH MIDWEST CONTRACTING INC. FOR THE CONSTRUCTION PORTION OF THE CITY OF PERRYSBURG'S SENIOR CENTER PROJECT IN AN AMOUNT NOT TO EXCEED ONE HUNDRED TWENTY-NINE THOUSAND NINE HUNDRED DOLLARS (\$129,900.00) AND DECLARING AN EMERGENCY** and moved to allow for its reading by number and title only. Seconded by Mr. Smith. Ayes: (7). Nays: (0). The Clerk read Resolution 11-2021 by number and title only. Ms. Materni moved that Resolution 11-2021 be passed as an emergency. Seconded by Mr. Smith. Ayes: (7). Nays: (0).

Ms. Materni introduced **RESOLUTION 12-2021 AUTHORIZING AN AGREEMENT WITH MANNIK SMITH GROUP FOR THE CONSTRUCTION INSPECTION AND CONSTRUCTION**

ADMINISTRATION FOR THE ROACHTON ROAD AND STATE ROUTE 25 INTERSECTION PROJECT, (WOO-ROACHTON RD. WIDENING AND PID 104493) IN AN AMOUNT NOT TO EXCEED FORTY-THREE THOUSAND EIGHT HUNDRED SEVENTY-SIX DOLLARS (\$43,876.00) and moved to allow for its reading by number and title only. Seconded by Mr. Smith. Ayes: (7). Nays: (0). The Clerk read Resolution 12-2021 by number and title only. Ms. Materni moved that Resolution 12-2021 be passed. Seconded by Mr. Smith. Ayes: (7). Nays: (0).

Ms. Materni introduced **RESOLUTION 14-2021 AUTHORIZING THE AWARD OF THE BID AND AGREEMENT TO THE SHELLY COMPANY FOR THE PROVISION OF CONSTRUCTION SERVICES FOR THE STATE ROUTE 25 & WEST SOUTH BOUNDARY INTERSECTION IMPROVEMENT, ODOT PID NO. 104496, IN AN AMOUNT OF FIVE HUNDRED SEVENTY-FOUR THOUSAND FOUR HUNDRED TWENTY-SEVEN DOLLARS AND 74/100 (\$574,427.74) AND DELCARING AN EMERGENCY** and moved to allow for its reading by number and title only. Seconded by Mr. Smith. Ayes: (7). Nays: (0). The Clerk read Resolution 14-2021 by number and title only. Ms. Materni moved that Resolution 14-2021 be passed as an emergency. Seconded by Mr. Smith. Ayes: (7). Nays: (0).

Ms. Materni introduced **RESOLUTION 15-2021 AUTHORIZING THE AWARD OF THE BID AND AGREEMENT TO VERNON NAGEL, INC. FOR THE PROVISION OF CONSTRUCTION SERVICES FOR THE STATE ROUTE 25 & PRESTON PARKWAY & FORT MEIGS BOULEVARD INTERSECTION IMPROVEMENT, ODOT PID NO. 111509, IN AN AMOUNT OF SIX HUNDRED THIRTY-THREE THOUSAND TWO HUNDRED SIXTY-FIVE DOLLARS AND 03/100 (\$633,265.03) AND DELCARING AN EMERGENCY** and moved to allow for its reading by number and title only. Seconded by Mr. Kuhlman. Ayes: (7). Nays: (0). The Clerk read Resolution 15-2021 by number and title only. Ms. Materni moved that Resolution 14-2021 be passed as an emergency. Seconded by Mr. Kuhlman. Ayes: (7). Nays: (0).

Ms. Materni introduced **RESOLUTION 13-2021 AUTHORIZING THE AWARD OF THE BID AND AGREEMENT TO GEDDIS PAVING AND EXCAVATING, INC. FOR THE PROVISION OF CONSTRUCTION SERVICES FOR THE STATE ROUTE 25 & ROACHTON ROAD INTERSECTION IMPROVEMENT, ODOT PID NO. 104493, IN AN AMOUNT OF FOUR HUNDRED FIVE THOUSAND SEVEN HUNDRED TWO DOLLARS AND 36/100 (\$405,702.36) AND DELCARING AN EMERGENCY** and moved to allow for its reading by number and title only. Seconded by Mr. Smith. Ayes: (7). Nays: (0). The Clerk read Resolution 13-2021 by number and title only. Ms. Materni moved that Resolution 13-2021 be passed as an emergency. Seconded by Mr. Smith. Attorney Jeff Kerscher was present. He stated that he represents Expercon which was the low bidder on this project, but they did not attach their EEO certification to their bid. He said that Expercon should be awarded the contract because they had the lowest bid, and they should not be disqualified over a technicality. He said it was not a material omission; it was not a substantial deviation. He cited case law of Smith & Johnson Construction where there was no signature. Mr. Kerscher said that the court found that was not material. Mr. Kuhlman moved to go into Executive Session to discuss pending litigation.

Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). City Council went into Executive Session at 7:26 p.m. Mr. Kuhlman moved to return from Executive Session at 7:43 p.m. Seconded by Ms. Materni. Ayes: (7). Nays: (0). The vote on Resolution 13-2021 was: Ayes: (7). Nays: (0).

OTHER BUSINESS

None.

ADJOURNMENT

There being no objections, the meeting adjourned at 7:45 p.m.

David D. Creps, Clerk

Thomas G. Mackin, Mayor

SAFETY COMMITTEE

JANUARY 26, 2021

The meeting was called to order at 6:00 p.m. by Chairman Barry VanHoozen. Committee members present were Deborah Born, Barry VanHoozen, and Mark Weber. Also present were Bridgette Kabat, City Administrator, Kate Sandretto, Law Director, and Pat Jones, Police Chief.

APPROVAL OF MINUTES

With no objections, the minutes from the November 24, 2020 meeting were approved.

PROPHOENIX MAINTENANCE AGREEMENT

Chief Jones requested approval of the annual maintenance agreement renewal with ProPhoenix in the amount of \$33,601.25. Mr. Weber asked if this has been the cost each year. Chief Jones stated that they capped us at 4% increases through March of next year. The Committee agreed 3-0 to recommend approval of the contract.

VEHICLE DISPOSAL

Chief Jones requested approval to dispose of a 2013 Tahoe with a Kelly Blue Book value of \$7,151 to \$10,050 and a 2014 Tahoe valued at \$8,384 to \$11,695. Both vehicles have well over 100,000 miles on them and will be auctioned off. Mr. VanHoozen asked if the vehicles can be used elsewhere in the City. Chief Jones said the mechanics recommended that we get rid of the vehicles. The Committee agreed 3-0 to recommend approval of disposing of the vehicles.

VEHICLE PURCHASE

Chief Jones stated that three of the 2015 Tahoes the Police Division is currently using have more than 110,000 miles on them, and he requested permission to purchase three Ford Explorer Hybrid police vehicles from Baumann Ford at a cost of \$155,965.98. He said the price includes the upfitting for each vehicle which will be done by P & R, but is part of the contract with Baumann Ford. Chief Jones requested that the legislation be passed as an emergency because of the time it takes to get the vehicles in. Mr. VanHoozen asked what the time line is, and Chief Jones said it will probably take 14 weeks. Chief Jones said his goal is to rotate three vehicles each year. Mr. Weber asked if they have been using the hybrids for a few years. Chief Jones said that 2020 was the first year they purchased the hybrid vehicles. The Committee agreed 3-0 to recommend approval of the purchase.

PURCHASE AND UPDATE OF DISPATCH CONSOLES

Chief Jones stated that the dispatch consoles were last updated in 2012. He said that they are still using Windows 7 and the server also needs to be updated. The equipment can be purchased under the state bid from P & R Communications for \$61,660 with \$200 for shipping and \$5,000 for installation for a total project cost of \$66,860. This will upgrade

all dispatch consoles including the one in the basement. The one at the fire station does not need to be upgraded. Chief Jones requested that this be passed as an emergency because there is a six-week lead time to get the equipment. The Committee agreed 3-0 to recommend approval of the purchase.

REVIEW OF ECKEL JUNCTION ROAD & SR25 DEVELOPMENT/STARBUCKS

Ms. Kabat stated that the Starbucks project at SR25 and Eckel Junction Road was approved by the Planning Commission in July of 2018. In July 2020, Starbucks requested a site plan amendment to close the Eckel Junction Road curb cut and push it west. The City requested that it be limited to a right-in, right-out only, but the Planning Commission approved the site plan amendment as submitted. In the Code, the only appeals process is for the applicant if the plan is denied. The applicant submitted a Traffic Impact Study and nothing in the study gave the Planning Commission pause about the decision. Mr. VanHoozen noted that the Planning Commission approved the site plan amendment by a 3-2 vote without the Law Director present. Ms. Kabat reviewed some traffic data from the SR25/Eckel Junction Road area. Mr. VanHoozen asked why the City requested the right-in, right out. Ms. Kabat said they felt it would be safer, but with no evidence to back that up. Ms. Born asked if the Planning Commission can change their decision. Ms. Kabat said not unless the applicant requests it. Ms. Sandretto stated that the decision could be appealed to Common Pleas Court by those who can show they have standing. She said that in her opinion, the property across the street would not be able to establish standing. She said that there are currently no legal remedies for the Planning Commission, City Council, or any of its committees regarding this matter. Mr. VanHoozen said that he understands it can't be changed, but they were told at a City Council meeting that we have a remedy. Ms. Kabat said that we have remedies down the road if we see increased traffic accidents. She said there could be an opportunity in the future to put in a median to prevent left hand turns, but we would not do that until we see evidence of a safety issue. Ms. Sandretto noted that this remedy would create a right-in, right-out for properties on both sides of the street. Mr. VanHoozen stated that it is hypothetical at this point.

OTHER BUSINESS

Firefighters Josh Amstutz, Mike Hickerson, and Fred Kyle were present to ask for additional hours in excess of the 80 hours the Administration is currently giving to employees due to Covid illness or exposure. Mr. Amstutz stated that once the 80 hours are exhausted, the firefighters have to use sick time, and they only get 150 hours per year. Ms. Sandretto noted that they accrue that much sick leave each year, and it accumulates in a leave bank. Mr. Amstutz said that he appreciated the City being proactive with cleaning, masks, PPE to help prevent Covid, but he asked what is being done when they get it. He said that the City received \$1.7 million dollars in CARES Act money and other communities such as Bowling Green and Perrysburg Township are doing some extraordinary things for their EMS/First Responders. Ms. Kabat explained the federal policy regarding Covid leave, and she said that this is a bargaining issue. Ms.

Born said that she agrees we need to take care of our first responders. Mr. VanHoozen and Mr. Weber said that this is new information to them, and they will look into it.

There being no further business, the meeting adjourned at 7:07 p.m.

Respectfully submitted,

Barry VanHoozen, Chairman
Safety Committee

Next meeting: Tuesday, February 23, 2021 at 6:00 p.m.

SERVICE COMMITTEE

JANUARY 27, 2021

The meeting was called to order at 5:34 p.m. by Chairperson Jan Materni. Committee members present were Cory Kuhlman, Jan Materni, and Jonathan Smith. Also present were Bridgette Kabat, City Administrator, and Kate Sandretto, Law Director.

APPROVAL OF MINUTES

There being no objections, the minutes from the December 10, 2020 meeting were approved.

FOAMWORKS SIDEWALK

Ms. Sandretto requested approval of a contract with M & M Foamworks LLC for the lifting and repair portion of the 2021 sidewalk program. The contract is not to exceed \$100,000. She said there were no bids on the replacement portion of the program. Mr. Smith asked if the Service Department could do the work. Ms. Kabat said they could not. She said that during the budget amendment process another \$100,000 will be added for sidewalks and they are contacting the company that normally does the City's sidewalks to see why they did not submit a bid. The Committee agreed 3-0 to recommend approval of the contract with M & M Foamworks.

PURCHASE OF BUCKET TRUCK

Ms. Sandretto requested approval of legislation authorizing the purchase of a 2021 Versalift Aerial Tree Unit from Utility Truck Equipment for \$156,750 through the state cooperative purchasing program. She said that it was the higher of the two quotes reviewed by the Department of Public Service, but this unit can go 4' higher, and they feel this unit is significantly higher in quality, workmanship, and ease of use. There is also training available within the State of Ohio. The unit will be used for tree trimming and lighting work. Ms. Sandretto stated that there was money in last year's budget that will be carried over with the budget amendment. Mr. Kuhlman asked how much was budgeted for this item. Ms. Kabat said that \$190,000 was budgeted. Mr. Kuhlman said that he would like to see the budgeted amounts tightened up since it was way over the cost. Mr. Smith said that \$30,000 could be used for a fenced-in dog park. The Committee agreed 3-0 to recommend approval of the purchase of the aerial tree unit.

ROACHTON ROAD INTERSECTION CONSTRUCTION INSPECTION AND CONSTRUCTION ADMINISTRATION

Ms. Sandretto requested approval of a contract not to exceed \$43,876 with Mannik Smith Group for construction inspection and construction administration for the Roachton Road/SR 25 intersection project. Mr. Smith asked about lighting in that area, and Ms. Kabat stated that there is not a lot of ODOT lighting between Roachton and Five Point Road. The Committee agreed 3-0 to recommend approval of the contract with Mannik Smith.

SENIOR CENTER ENCLOSED PATIO

Ms. Sandretto requested approval of the bid from Midwest Contracting for the construction of an enclosed patio for the Senior Center. The bid opening was held on December 31, 2020. Eight bids were received with the lowest bid from Midwest Contracting in the amount of \$129,900. Mr. Kuhlman asked that the budgeted amount be included in the Financial Review portion of the legislative summary for all projects and purchases. Ms. Kabat stated that \$130,000 was budgeted and they will ask for an additional \$15,000 in the budget amendment for the contract contingency. The Committee agreed 3-0 to recommend approval of the legislation as an emergency.

SR25 INTERSECTION IMPROVEMENT PROJECTS

Ms. Sandretto stated that bid openings were held on December 31st for three intersection improvement projects along SR25. She asked for approval of legislation awarding contracts for all three projects. The first is for improvements at SR25 and Roachton Road. Roachton Road will be widened to provide a westbound right turn lane at SR25 and a second westbound lane outbound from SR25. There will also be drainage and traffic signalization work, signage, and pavement markings. Geddis Paving and Excavating submitted the low bid of \$405,702.36. The second project is at SR25 and West South Boundary Street. Improvements include a northbound right turn lane on SR25, a second left turn lane on westbound West South Boundary, and a westbound right turn lane on West South Boundary, drainage work, traffic signalization work, signage, and pavement markings. The low bid was submitted by The Shelly Co. in the amount of \$575,427.74. The third project is the intersection of SR25, Preston Parkway and Fort Meigs Boulevard. The low bid of \$633,265.03 was submitted by Vernon Nagel Inc. The project includes widening of SR25 to provide left turn lanes and widening Preston Parkway and Fort Meigs Boulevard approaches, installation of traffic signalization, signage, and pavement markings. Ms. Sandretto requested that all three resolutions be passed as emergencies with an 8% contingency for each contract. Mr. Kuhlman asked why 8%. Ms. Kabat stated that the design engineering firm made that recommendation. Mr. Smith asked about multi-use paths in the areas of these intersection improvements. Ms. Kabat said that these projects are being done with grant funds and the grants focus on roadway projects. Mr. Smith asked if the City could add a multi-use path to avoid another mobilization fee. Ms. Kabat said she could check with ODOT, but to add that we would probably have to re-bid these projects. She said that it could be done as a separate project. Mr. Kuhlman agreed about the importance of multi-use paths, and he said he would like to see us get in the habit, if there's enough room in the right-of-way, of doing a multi-use path. Ms. Materni said she read an article about the money that the Metroparks have brought to Lucas County, and she would like to see some of those dollars come to Perrysburg. Ms. Materni said she would also like to see a multi-use path named after former Council member Gary Samples. The Committee agreed 3-0 to recommend approval of the construction contracts with the 8% contingencies.

OTHER BUSINESS

There was a brief discussion regarding the driveway at the new Starbucks being built at Eckel Junction Road and SR25. Ms. Materni said that she agrees with the drive being moved to the west, but she would like to see it be right-in, right-out only. She asked that the Administration keep an eye on it. Mr. Smith asked about having our own traffic study done. Ms. Kabat said that Proudfoot reviewed the traffic study that was submitted and they concurred.

There was also a brief discussion regarding the sign in the right-of-way at Churchill's.

Mr. Smith brought up the adopt a road program. Ms. Sandretto said that there is already a litter adopt a spot program and the details are on the City's website.

There being no further business, the meeting adjourned at 6:28 p.m.

Respectfully submitted,

Jan Materni, Chairperson
Service Committee

Next meeting: Wednesday, February 24, 2021 at 5:30 p.m.

PUBLIC UTILITIES COMMITTEE

JANUARY 27, 2021

The meeting was called to order at 6:35 p.m. by Chairman Jonathan Smith. Committee members present were Jan Materni, Jonathan Smith, and Barry VanHoozen. Also present were Bridgette Kabat, City Administrator, Kate Sandretto, Law Director, and Alice Godsey, Director of Public Utilities.

APPROVAL OF MINUTES

There being no objections, the minutes of the December 10, 2020 meeting were approved.

SEWER CREDIT FOR 1103 VILLAGE SQUARE

Ms. Godsey stated that the Perrysburg Medical Arts building at 1103 Village Square had unusually high consumption in the summer of 2018, and the customer was notified about the high consumption. The high consumption continued in the summer of 2019 and 2020. In 2020, a leak was found in the irrigation system, and it was repaired. The property manager has requested a sewer credit for all three years. Ms. Godsey said that she is recommending a credit only for 2020 in the amount of \$18,203.44. Mr. Smith asked how far back we can go. Ms. Sandretto said that nothing in the Code limits it, but she would recommend only going back one year because you don't want to set a precedent. The Committee agreed that since the customer was notified about the leak in 2018 that the City is being generous, and that we don't want to set a precedent by going back more than a year. The Committee agreed 3-0 to recommend approval of the credit in the amount of \$18,203.44. Ms. Godsey said that since it has already been paid, if approved, this amount will need to be refunded to the customer.

SEWER CREDIT – W. INDIANA AVENUE

Ms. Godsey requested approval of a sewer credit in the amount of \$2,726.01 for the property at 429 West Indiana Avenue. She said that it is an older home and the meter is out in the yard. They had a water leak between the meter and the house. It was repaired in mid-December, and crews saw that it was draining to the yard so no dye test was required. The Committee agreed 3-0 to recommend approval of the credit.

SEWER CREDITS TABULATION

Ms. Godsey provided the committee with the sewer credits she approved since the last committee meeting.

AUTHORIZE DIXON ENGINEERING & INSPECTION SERVICES AGREEMENT

Ms. Sandretto stated that as required by the Ohio EPA, we had the water tank on SR199 inspected, and it was found that the interior and exterior need to be painted. She stated that this is a specialty field and requested approval of a contract with Dixon Engineering & Inspection Services in the amount of \$56,700. Ms. Kabat said that Dixon will create the bid specifications, we will bid out the work, and Dixon will provide inspection services

during the construction. The Committee agreed 3-0 to recommend approval of this agreement as an emergency measure.

TURNPIKE ACCESS – ENDORSEMENT OF EAST RIVER ROAD WATER CONNECTION PROJECT

Ms. Sandretto stated that in order to get an easement from the Ohio Turnpike Commission regarding the East River Road Connection project, an endorsement is needed from City Council that they want this done. Mr. Smith said it definitely makes sense since this project will save us \$700,000 a year. Ms. Materni asked if the fee is a one-time fee. Ms. Kabat said that there is a fee every ten years. Ms. Sandretto stated that the application fee is \$1,500 and then \$3,000 every ten years. Ms. Kabat stated that in order for the Ohio Turnpike Commission to review our design plan, we need this endorsement. Mr. VanHoozen asked what the cost of the project is. Ms. Kabat said it is estimated at \$3.5 million. The Committee agreed 3-0 to recommend approval of the legislation.

FORT MEIGS ROAD MUP UPDATE

Ms. Kabat stated that she has been in discussions with Ms. Godsey regarding the committee's request for a multi-use path alongside the Fort Meigs Road ditch. This request is outside the scope of the ditch design engineer, so a different firm, Bergmann, will take a look and see what will fit relative to a multi-use path. Mr. VanHoozen asked if this information would be available before the budget amendment is approved. Ms. Kabat said that it should be, although there might be a need for a special committee meeting. She said that a placeholder could be put in the budget amendment. Mr. Smith said that it is really important that we do this right.

OTHER BUSINESS

Mr. Smith asked how it has been going with the changes made regarding the late fees and if there have been any other issues. Ms. Godsey said that there have been positive remarks about the grace period and the once-a-year penalty waiver.

Mr. Smith said that letters were sent out regarding backflow devices. Ms. Kabat said that it is an EPA requirement to send the letters. She said their goal for this year is to come up with a back-flow program. Mr. Smith said that he would encourage them to determine the type of device required based on the severity of the use.

There being no further business, the meeting adjourned at 7:08 p.m.

Respectfully submitted,

Jonathan Smith, Chairman
Public Utilities Committee

Next meeting: Wednesday, February 24, 2021 at 6:30 p.m.