

MINUTES OF PERRYSBURG CITY COUNCIL

MEETING HELD DECEMBER 1, 2020

Mayor Mackin called the meeting to order at 6:30 p.m. Present were Council Members Deborah Born, Cory Kuhlman, Jan Materni, Jim Matuszak, Tim McCarthy, Jonathan Smith, and Barry VanHoozen (7). Also present were Bridgette Kabat, City Administrator, Kate Sandretto, Law Director, and Amber Rathburn, Deputy Finance Director.

Mr. Smith moved to approve the minutes of the City Council meeting held on November 17, 2020 as written and to dispense with their reading. The motion was seconded by Ms. Born, and it was unanimously approved.

SPECIAL REPORTS

None.

LETTERS, COMMUNICATIONS, AND CITIZENS' CONCERNS

None.

ADMINISTRATIVE REPORTS

Mayor's Report

Mayor Mackin recognized the hard work by the Department of Service taking care of leaf pick-up and clearing the roads.

Mayor Mackin called attention to the email sent to Council members from the Law Director regarding a plan moving forward with committee minutes.

City Administrator's Report

No report.

Finance Director's Report

No report.

Law Director's Report

No report.

President of Council Report

Mr. Smith reported that Mr. Matuszak submitted his letter of resignation effective December 31, 2020 because he will be moving onto the Wood County Recorder's office. Mr. Smith said that City Council has 45 days to fill the spot, and he suggested that they accept resumes or applications until the second week of January. A special City Council meeting was scheduled for Wednesday, January 20, 2021 at 6:30 p.m. to interview potential candidates with applications being accepted until January 15th.

There was discussion regarding the email the Law Director sent to Council members regarding approval of committee minutes. Ms. Sandretto said that the Code states that the Chairperson needs to bring a report to the City Council meeting following the Committee meeting and give that report orally. She said that she researched the law, and State law requires minutes of every public meeting. It also requires that the minutes have to be accurate, which means they have to be voted upon. She said that moving forward, the minutes created by the Recording Secretary will be taken to the next committee meeting to be voted on. She added that there is no reason the report and minutes cannot be one and the same. Ms. Sandretto said that if a committee member has an issue with something in the Chairman's report, they can object, and that objection will be in the Council minutes. If there are issues that need to be clarified with the committee minutes, that can be done at the committee level when they are being voted on.

Finance and Economic Development Committee:

No report.

Next meeting: Tuesday, December 8, 2020 at 5:30 p.m.

Mr. Matuszak introduced **ORDINANCE 22-2020 MAKING APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2021 AND DECLARING AN EMERGENCY** and moved to allow for its reading by number and title only. Seconded by Mr. Smith. Ayes: (7). Nays: (0). The Clerk read Ordinance 22-2020 by number and title only. Mr. Matuszak moved that Ordinance 22-2020 be passed as an emergency. Seconded by Mr. McCarthy. Mr. Smith stated that with the budget amendment he would like to see funding for the Perrysburg Heights Community Association be set aside separately from the City Council budget. He also said that he would like to hear from them. Mayor Mackin said that Paul Belazis said that he would be happy to come in. Mr. Smith said that the City will be receiving \$844,000 from the Ohio Bureau of Workers' Comp., and he encouraged the Administration to pay off the fire station notes. Mayor Mackin said that the Administration is totally committed to paying down debt as soon as possible. Ms. Born asked for a breakdown how of the Covid money was spent. Ms. Kabat said that she would send out an updated spreadsheet. Ayes: (7). Nays: (0).

Service Committee:

No report,

Next meeting: Thursday, December 10, 2020 at 5:00 p.m. which is a change from the regular date and time. This meeting will take the place of the November and December committee meetings.

Safety Committee:

Mr. VanHoozen gave his report of the November 24, 2020 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, December 22, 2020 at 6:00 p.m.

Mr. VanHoozen introduced **RESOLUTION 59-2020 AUTHORIZING A PURCHASE AGREEMENT WITH PENN CARE NOT TO EXCEED TWO HUNDRED FORTY-NINE THOUSAND NINE HUNDRED THIRTY-SEVEN DOLLARS (\$249,937.00) FOR THE PURCHASE OF A BRAUN CHIEF XL, FORD F-550 4X4 GASOLINE CHASSIS FOR THE PERRYSBURG FIRE DIVISION AND DECLARING AN EMERGENCY** and moved to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Matuszak. Ayes: (7). Nays: (0). The Clerk read Resolution 59-2020 by number and title only. Mr. VanHoozen moved that Resolution 59-2020 be passed as an emergency. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Recreation Committee:

No report.

Next meeting: Tuesday, December 8, 2020 at 6:30 p.m.

Planning and Zoning Committee:

No report.

Next meeting: Wednesday, December 9, 2020 at 5:30 p.m.

Mr. McCarthy introduced **ORDINANCE 23-2020 AMENDING CODIFIED ZONING ORDINANCE 1215.02(180) OF THE CITY OF PERRYSBURG'S ZONING CODE TO ALLOW FOR THE KEEPING OF HENS WITHIN THE CITY OF PERRYSBURG** and moved to allow for its reading by number and title only. Seconded by Mr. VanHoozen. Ayes: (7). Nays: (0). The Clerk read Ordinance 23-2020 by number and title only.

Mr. McCarthy introduced **ORDINANCE 24-2020 AMENDING CODIFIED ZONING ORDINANCE 1225.08 OF THE CITY OF PERRYSBURG'S ZONING CODE TO ALLOW FOR THE KEEPING OF HENS WITHIN THE CITY OF PERRYSBURG** and moved to allow for its reading by number and title only. Seconded by Mr. VanHoozen. Ayes: (7). Nays: (0). The Clerk read Ordinance 24-2020 by number and title only.

Mayor Mackin stated that the Administration has not received any comments about these ordinances.

Personnel Committee:

Mr. Kuhlman gave his report of the November 24, 2020 meeting, a copy of which is attached hereto and is made a part of these minutes.

Next regular meeting: Tuesday, December 22, 2020 at 5:00 p.m.

Mr. Kuhlman introduced **ORDINANCE 25-2020 AMENDING THE CITY'S ADMINISTRATIVE CODE TITLE IV CHAPTER 20 BY ADDING RULE VIII TO SUBSECTION 220.05 CREATING A CODE OF CONDUCT FOR CITY COUNCIL** and moved to allow for its reading by number and title only.

Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Ordinance 25-2020 by number and title only.

Mr. Kuhlman introduced **ORDINANCE 26-2020 REPEALING CODIFIED ORDINANCE 266.02-2 OF THE CITY OF PERRYSBURG PERSONNEL CODE PREVIOUSLY ENACTED BY ORDINANCE 105-91 AND PASSED ON NOVEMBER 5, 1991** and moved to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Ordinance 26-2020 by number and title only. Mr. Kuhlman moved that Ordinance 26-2020 be passed. Seconded by Mr. Matuszak. Ayes: (7). Nays: (0).

Mr. Kuhlman introduced **ORDINANCE 27-2020 REPEALING CODIFIED ORDINANCE 266.02-3 OF THE CITY OF PERRYSBURG PERSONNEL CODE PREVIOUSLY ENACTED BY ORDINANCE 119-2015 AND PASSED ON DECEMBER 15, 2015** and moved to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Matuszak. Ayes: (7). Nays: (0). The Clerk read Ordinance 27-2020 by number and title only. Mr. Kuhlman moved that Ordinance 27-2020 be passed. Seconded by Mr. Matuszak. Ayes: (7). Nays: (0).

Mr. Kuhlman introduced **ORDINANCE 28-2020 AMENDING CODIFIED ORDINANCE 266.04-2 OF THE CITY OF PERRYSBURG PERSONNEL CODE** and moved to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Matuszak. Ayes: (7). Nays: (0). The Clerk read Ordinance 28-2020 by number and title only. Mr. Kuhlman moved that Ordinance 28-2020 be passed. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Mr. Kuhlman introduced **ORDINANCE 29-2020 AMENDING CODIFIED ORDINANCE 266.04-4 OF THE CITY OF PERRYSBURG PERSONNEL CODE** and moved to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Ordinance 29-2020 by number and title only. Mr. Kuhlman moved that Ordinance 29-2020 be passed. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Mr. Kuhlman introduced **ORDINANCE 30-2020 REPEALING CODIFIED ORDINANCE 266.05-1 OF THE CITY OF PERRYSBURG PERSONNEL CODE PREVIOUSLY ENACTED BY ORDINANCE 110-2003 AND PASSED JUNE 17, 2003** and moved to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Ordinance 30-2020 by number and title only. Mr. Kuhlman moved that Ordinance 30-2020 be passed. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Mr. Kuhlman introduced **ORDINANCE 31-2020 AMENDING CODIFIED ORDINANCE 266.05-3 OF THE CITY OF PERRYSBURG PERSONNEL CODE** and moved to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Ordinance 31-2020 by number and title only. Mr. Kuhlman

moved that Ordinance 31-2020 be passed. Seconded by Mr. McCarthy. Ayes: (7).
Nays: (0).

Public Utilities Committee:

No report.

Next meeting: Thursday, December 10, 2020 at 6:00 p.m., which is a change from the regular date and time. This meeting will take the place of the November and December committee meetings.

OTHER BUSINESS

There was discussion regarding numerous signs that were placed in the right of way and what can be done to deter it in the future.

Mr. Matuszak asked about a site plan amendment that was approved by the Planning Commission at their July 30, 2020 meeting that allows a curb cut on Eckel Junction Road near SR25 for BP and Starbucks. He asked if there is a remedy for the City or City Council to amend this decision since it presents a safety concern for the City. Ms. Sandretto said that City Council cannot arbitrarily review a decision made by the Planning Commission. Ms. Kabat stated that the Administration is aware of the current safety issue with BP the way it is, and she stated that the curb cut on Eckel Junction closest to the intersection will be closed off. She said that the entity doing this project has a certified traffic study that indicates there will not be issues with the new curb cut. She said that the Administration has been looking at what actions can be taken if it does become a safety issue. Mr. Smith said that this is a good discussion to have because the City needs to have some remedy in the future, and he suggested that the Planning and Zoning Committee discuss it in 2021.

ADJOURNMENT

There being no objections, the meeting adjourned at 7:37 p.m.

David D. Creps, Clerk

Thomas G. Mackin, Mayor