

## **MINUTES OF PERRYSBURG CITY COUNCIL**

### **MEETING HELD JANUARY 21, 2020**

Joel Kuhlman swore in Cory Kuhlman.

Mayor Mackin called the meeting to order at 6:32 p.m. Due to the absence of David Creps, Clerk of Council, Mr. Smith made a motion to appoint Amber Rathburn as Mr. Creps' replacement for the meeting. Seconded by Mr. Matuszak. Ayes: (7). Nays: (0).

Present at the meeting were Council Members Deborah Born, Cory Kuhlman, Jan Materni, Jim Matuszak, Tim McCarthy, Jonathan Smith, and Barry VanHoozen (7). Also present were Bridgette Kabat, City Administrator, Laura Alkire, Law Director, and Amber Rathburn, Deputy Finance Director.

Mr. Smith moved to approve the minutes of the City Council meeting held January 7, 2020 as written and to dispense with their reading. Seconded by Ms. Born. Ayes: Born, Materni, Matuszak, McCarthy, Smith, and VanHoozen (6). Nays: (0). Abstain: Kuhlman (1).

#### **SPECIAL REPORTS**

None.

#### **LETTERS, COMMUNICATIONS, AND CITIZENS' CONCERNS**

None.

#### **ADMINISTRATIVE REPORTS**

##### **Mayor's Report**

Mayor Mackin commended the Department of Public Service crews for dealing with the first snow and ice challenge of the year. He said that he received several compliments.

Mayor Mackin recommended that Tony Wade be appointed to PRAC.

##### **City Administrator's Report**

Ms. Kabat said that the Administration received the downtown ADA assessment report. She said that it is approximately 500 pages, and it will be emailed to City Council. Ms. Born requested a hard copy.

##### **Finance Director's Report**

No report.

##### **Law Director's Report**

No report.

##### **President of Council Report**

Mr. Smith reported that the Appointment Review Committee met prior to the City Council meeting and unanimously recommended that Tony Wade be appointed to PRAC. Mr. Smith made a motion to appoint Tony Wade to PRAC to fill an unexpired term ending December 31, 2021. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

**Finance and Economic Development Committee:**

Mr. Matuszak gave his report of the January 14, 2020 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, February 11, 2020 at 5:30 p.m.

Mr. Matuszak introduced **RESOLUTION 2-2020 A RESOLUTION AUTHORIZING A LICENSE AGREEMENT FOR THE INSTALLATION AND PLACEMENT OF FIBER AND RELATED COMMUNICATION EQUIPMENT BETWEEN THE CITY OF PERRYSBURG, OHIO AND AMPLEX INTERNET** and moved to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Smith. Ayes: (7). Nays: (0). The Clerk read Resolution 2-2020 by number and title only. IT Manager Gary Kleinfelter and Ryan Hill, Director of Operations of Amplex, were present at the meeting to answer questions from City Council. Mr. Kleinfelter explained that Amplex would like to use one of the cells in the City owned conduit that runs down SR 25 and have access to the top of the Fort Meigs Road water tower. In exchange, the City will receive services worth approximately \$2,200 a month. The market value of the lease of space in the conduit is \$1,072 a month and the value of the space on the water tower is \$600. The conduit was put in during construction of the bridge and has four cells. One is used for traffic signals, one is leased by Comnet. Mr. Kleinfelter said that if the agreement with Amplex is approved, the other cell will remain vacant in case the City needs it. Mr. Matuszak said that he would prefer this issue go back to the Finance Committee to answer any further questions City Council may have. Ms. Alkire asked that if City Council has more questions, they get them to her so she can get answers to the questions. Mr. Matuszak asked that Council members get the questions to Ms. Alkire as soon as possible and maybe they will not have to wait until the February Finance Committee meeting to vote on this. Mr. Matuszak moved to table Resolution 2-2020. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

**Service Committee:**

No report.

Next meeting: January 22, 2020 at 5:30 p.m.

**Safety Committee:**

No report.

Next meeting: Tuesday, January 28, 2020 at 6:00 p.m.

**Recreation Committee:**

Ms. Born gave her report of the January 14, 2020 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, February 11, 2020 at 6:30 p.m.

Ms. Born made a motion to put \$25,000 in the budget for cannon stands. There was no second to the motion. Mr. Smith said that he would like to wait for the budget amendment. He said that the Administration has heard their request. Mayor Mackin stated that the Administration does not have a problem with the request.

Mrs. Carolyn St. Meyer and her son Chad St. Meyer were present to receive the plaque donated by Mike Cousino in honor of her husband, Tom St. Meyer.

#### **Planning and Zoning Committee:**

Mr. McCarthy gave his report of the January 16, 2020 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Wednesday, February 12, 2020 at 5:30 p.m.

Mr. McCarthy introduced **RESOLUTION 3-2020 A RESOLUTION ACCEPTING THE PROPOSAL AND ENTERING INTO AN AGREEMENT WITH OHM ADVISORS FOR THE PURPOSES OF UPDATING THE LAND USE PLAN FOR THE CITY OF PERRYSBURG, OHIO AT A COST NOT TO EXCEED EIGHTY THOUSAND DOLLARS AND NO/100 (\$80,000.00)** and moved to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. VanHoozen. Ayes: (7). Nays: (0). The Clerk read Resolution 3-2020 by number and title only. Mr. McCarthy moved that Resolution 3-2020 be passed as an emergency. Seconded by Mr. Kuhlman. Ms. Born said that this is a lot to digest and she would like more time. Mr. Matuszak asked what involvement the schools will have in this process. Ms. Alkire said that is addressed on page 20 of OHM's proposal. Mr. McCarthy moved to table Resolution 3-2020. Seconded by Mr. Smith. Ayes: (7). Nays: (0).

#### **Personnel Committee:**

No report.

Next meeting: Tuesday, January 28, 2020 at 5:00 p.m.

#### **Public Utilities Committee:**

No report.

Next meeting: Wednesday, January 22, 2020 at 6:30 p.m.

Mr. Smith introduced **RESOLUTION 4-2020 A RESOLUTION AUTHORIZING A PURCHASE AGREEMENT WITH PERRYSBURG AUTO MALL NOT TO EXCEED THIRTY-EIGHT THOUSAND DOLLARS AND NO/100 (\$38,000.00) FOR THE PURCHASE OF A 2019 GMC SIERRA 2500 FOR THE PERRYSBURG DEPARTMENT OF UTILITIES AND DECLARING AN EMERGENCY** and moved to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Matuszak. Ayes: (7). Nays: (0). The Clerk read Resolution 4-2020

by number and title only. Mr. Smith moved that Resolution 4-2020 be passed as an emergency. Seconded by Ms. Materni. Ayes: (7). Nays: (0).

### **OTHER BUSINESS**

Ms. Alkire requested an Executive Session for the purpose of discussing the purchase of real estate. Mr. Smith moved to go into Executive Session for the purpose of discussing the purchase of real estate. Seconded by Mr. Matuszak. Ayes: (7). Nays: (0). City Council went into Executive Session at 7:35 p.m. At 7:57 p.m., Mr. Smith made a motion to return from Executive Session. Seconded by Mr. Matuszak. Ayes: (7). Nays: (0).

Mr. Smith moved to go into Executive Session for the purpose of discussing imminent court action. Seconded by Mr. Matuszak. Ayes: (7). Nays: (0). City Council went into Executive Session at 7:57 p.m. At 8:12 p.m., Mr. Smith made a motion to return from Executive Session. Seconded by Mr. Matuszak. Ayes: (7). Nays: (0).

Mr. Smith made a motion in support of pursuing civil litigation of zoning violations at 28282 White Road. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

### **ADJOURNMENT**

Mr. Smith moved to adjourn the meeting at 8:13 p.m. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

David D. Creps, Clerk

Thomas G. Mackin, Mayor