

MINUTES OF PERRYSBURG CITY COUNCIL

MEETING HELD JANUARY 22, 2019

Mayor Mackin called the meeting to order at 6:31 p.m. Present were Council Members Deborah Born, Haraz N. Ghanbari, Jim Matuszak, Tim McCarthy, Jonathan Smith, Barry VanHoozen, and Becky Williams (7). Also present were Bridgette Kabat, City Administrator, Laura Alkire, Law Director, and David Creps, Clerk of Council.

Mr. Matuszak moved to approve the minutes of the January 8, 2019 meeting as written and to dispense with their reading. Ms. Williams seconded. Ayes: (7). Nays: (0).

SPECIAL REPORTS

None.

LETTERS, COMMUNICATIONS, AND CITIZENS' CONCERNS

Frank Brahier, former Perrysburg police officer, gave some history on past hiring of police chiefs and asked that the Administration consider hiring the new police chief from within the department.

ADMINISTRATIVE REPORTS

Mayor's Report

Mayor Mackin reported that there was a great turnout for the Open House at the new fire station. He thanked the community for coming and thanked the crews plowing the streets.

Mayor Mackin stated that his recommendation regarding the police radios will be ready for City Council either Thursday or Friday. He recommended having a Committee of the Whole meeting prior to the next Council meeting to discuss.

Mayor Mackin reported that the deadline for accepting applications for police chief has passed. He said that the OACP is sorting through the applications. He said that the committee doing the initial interviews will consist of the Law Director, Finance Director, Personnel Committee Chair, President of Council, and a law enforcement person to be determined. The second round of interviews will be done by the City Administrator and Mayor.

City Administrator's Report

Ms. Kabat thanked everyone for coming out for the Fire Station Open House. She said that the fire station is not operational yet, but they hope to go live on Monday, January 28.

Finance Director's Report

Mr. Creps reminded the elected officials about the Ohio Ethics Commission deadline for filing their annual Financial Disclosure forms.

Law Director's Report

Ms. Alkire said that if City Council has any suggestions about Council packets to let her know. She also gave a reminder about the filing deadline with the Board of Election which is 90 days prior to the May primary.

President of Council Report

Mr. Matuszak said that he would recommend waiting until they receive the information from the Administration regarding the radios before scheduling a Committee of the Whole meeting.

COMMITTEE REPORTS

Finance and Economic Development Committee:

Mr. Matuszak gave a report of the January 8, 2019 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, February 12, 2019 at 5:30 p.m.

Mr. Matuszak introduced **ORDINANCE 6-2019 TO APPROVE THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES; TO PROVIDE FOR THE ADOPTION AND PUBLICATION OF NEW MATTER IN THE UPDATED AND REVISED CODIFIED ORDINANCES; TO REPEAL ORDINANCES IN CONFLICT THEREWITH; AND DECLARING AN EMERGENCY** and moved to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Williams. Ayes: (7). Nays: (0). The Clerk read Ordinance 6-2019 by number and title only. Mr. Matuszak moved that Ordinance 6-2019 be approved as an emergency. Seconded by Ms. Williams. Ayes: (7). Nays: (0).

Mr. Matuszak introduced **RESOLUTION 2-2019 A RESOLUTION ADOPTING A MUNICIPAL CREDIT CARD POLICY AND DECLARING AN EMERGENCY** and moved to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Williams. Ayes: (7). Nays: (0). The Clerk read Resolution 2-2019 by number and title only. Mr. Matuszak moved that Resolution 2-2019 be approved as an emergency. Seconded by Ms. Williams. Ayes: (7). Nays: (0).

Service Committee:

No report.

Next meeting: Wednesday, January 23, 2019 at 5:00 p.m.

Safety Committee:

Mr. Ghanbari reported that the Safety Committee met prior to the City Council meeting so he will give that report at the next meeting.

Next meeting: Tuesday, February 26, 2019 at 6:00 p.m.

Mr. Ghanbari said that he found the Law Director's summaries attached to the legislation very helpful, and he complimented Ms. Alkire on hitting the ground running.

Mr. Ghanbari introduced **RESOLUTION 3-2019 A RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE OHIO DEPARTMENT OF COMMERCE FOR A FIRE TRAINING REIMBURSEMENT GRANT; AND, IF AWARDED, AUTHORIZES THE ACCEPTANCE OF GRANT PROCEEDS AND DECLARING AN EMERGENCY** and moved to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Matuszak. Ayes: (7). Nays: (0). The Clerk read Resolution 3-2019 by number and title only. Mr. Ghanbari moved that Resolution 3-2019 be approved as an emergency. Seconded by Mr. Matuszak. Ayes: (7). Nays: (0).

Recreation Committee:

Ms. Born gave her report of the January 15, 2019 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, February 12, 2019 at 6:30 p.m.

Jack Sculfort, 25900 Edinborough Circle, Chair of the Perrysburg Rotary Foundation Service Committee, said that the Rotary is excited to continue the development of Rotary Park.

Ms. Born introduced **RESOLUTION 4-2019 A RESOLUTION OF SUPPORT OF THE PROPOSAL BY THE PERRYSBURG ROTARY CLUB TO CONSTRUCT AN OUTDOOR PAVILION AND RESTROOM FACILITY AT ROTARY PARK AND DIRECTING THE ADMINISTRATION TO DRAFT AN AGREEMENT ADDRESSING THE TERMS OF THE CONSTRUCTION** and moved to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Ghanbari. Ayes: (7). Nays: (0). The Clerk read Resolution 4-2019 by number and title only. Ms. Born moved that Resolution 4-2019 be approved. Seconded by Mr. Matuszak. Ayes: (7). Nays: (0).

Ms. Born introduced **RESOLUTION 5-2019 A RESOLUTION OF SUPPORT OF PURSUING THE CONSTRUCTION OF A SPLASH PAD AT EITHER RIVERCREST PARK OR ROTARY PARK AND DIRECTING THE ADMINISTRATION TO RESEARCH COST ESTIMATES AND LOCATION OPTIONS** and moved to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Ghanbari. Ayes: (7). Nays: (0). The Clerk read Resolution 5-2019 by number and title only. Ms. Born moved that Resolution 5-2019 be approved. Seconded by Mr. Matuszak. Ayes: (7). Nays: (0).

Planning and Zoning Committee:

No report.

Next meeting: Tuesday, January 29, 2019 at 5:30 p.m., which is a change from the regular date.

Personnel Committee:

Ms. Williams gave her report of the January 14, 2019 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, February 26, 2019 at 5:00 p.m

Ms. Williams introduced **ORDINANCE 7-2019 AN ORDINANCE AMENDING CODE SECTION 266.15-2 TO INCLUDE THE JOB TITLE AND WAGE RANGE FOR THE POSITIONS OF CONSTRUCTION INSPECTOR AND ASSISTANT PROSECUTOR AND DECLARING AN EMERGENCY** and moved to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Ordinance 7-2019 by number and title only. Ms. Williams moved that Ordinance 7-2019 be approved as an emergency. Seconded by Mr. McCarthy. Mr. Ghanbari said that the Assistant Prosecutor job description says who it was developed by and he asked who wrote the job description for the Construction Inspector. Ms. Williams said that the Service Director, Human Resources Manager, and City Engineer all gave input for the job description. There was discussion regarding the lack of educational requirements for the Construction Inspector's position. Ms. Kabat said that it was discussed, and many of the people doing the job for the City now have job experience but not a lot of education. There was a lengthy discussion regarding the cost savings that the City could recognize from the inspector's position. Ayes: (7). Nays: (0).

Ms. Williams introduced **ORDINANCE 8-2019 AN ORDINANCE AMENDING CODE SECTION 267.01-2 TO INCLUDE THE JOB TITLE AND WAGE RANGE FOR THE POSITIONS OF CONSTRUCTION INSPECTOR AND PUBLIC INFORMATION OFFICER AND DECLARING AN EMERGENCY** and moved to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Ordinance 8-2019 by number and title only. Ms. Williams moved that Ordinance 8-2019 be approved as an emergency. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Public Utilities Committee:

No report.

Next meeting: Wednesday, February 27, 2019 at 6:00 p.m.

OTHER BUSINESS

Mr. Ghanbari stated that Ms. Born mentioned in her report that she received a letter from the Service Director regarding the retiring/rehiring process. Ms. Kabat said that the minutes from when this was decided years ago, along with the administrative policy, were sent to City Council. Mr. Matuszak said he did not remember seeing it, and Ms. Kabat said she will send it again. Mayor Mackin said that an agreement was entered into, and it is important to remember that all involved at the time were aware of the terms of the agreement. He said that there was a clear recommendation from City Council at the time, that is the existing standard, and we are following the existing standard.

ADJOURNMENT

Mr. Matuszak moved to adjourn the meeting at 7:44 p.m. Seconded by Mr. Smith. Ayes: (7). Nays: (0).

David D. Creps, Clerk

Thomas G. Mackin, Mayor