

## **MINUTES OF PERRYSBURG CITY COUNCIL**

### **MEETING HELD DECEMBER 18, 2018**

Mayor Mackin called the meeting to order at 6:30 p.m. Present were Council Members Deborah Born, Haraz N. Ghanbari, Jim Matuszak, Jonathan Smith, Barry VanHoozen, and Becky Williams (6). Tim McCarthy arrived at 6:35 p.m. Also present were Bridgette Kabat, City Administrator, and David Creps, Clerk of Council.

Mr. Matuszak moved to approve the minutes of the December 4, 2018 meeting as written and to dispense with their reading. Ms. Williams seconded. Ayes: (6). Nays: (0).

#### **SPECIAL REPORTS**

None.

#### **LETTERS, COMMUNICATIONS, AND CITIZENS' CONCERNS**

Jeff Hoffmann, 310 Mulberry Street, said that the storm sewer in front of his house smells like sewer gas. He said that others in the area have also complained about the smell. Ms. Kabat said that the Department of Public Utilities will be investigating to see if this is a storm or sanitary issue, and if it is related to the sewer separation project.

Joseph and Ann Pilkington, 502 E. Sixth Street, brought up various concerns that were also sent to the Administration in an email. Mayor Mackin said they would discuss it at the next Staff meeting.

Dean Butler, 4326 Morgan Place, read a letter signed by many of the Perrysburg police officers stating that they feel they have qualified personnel and asking that the next Police Chief be hired from within.

Ed Palmatier, 1549 Logan Lane, was present to announce the winners of the house lighting contest. He thanked the people who served on the committee with him and said that he hopes everyone enjoys the lights.

#### **ADMINISTRATIVE REPORTS**

##### **Mayor's Report**

Mayor Mackin said that hiring a new Police Chief is very important. He said that the Ohio Association of Chiefs of Police will be conducting an assessment center, there will be interviews, and then the Mayor will bring forth a candidate for Council confirmation. He encouraged internal candidates to apply for the position. He also stated that the current police staff, City Administration, and Safety Director will oversee the day to day operations of the police division with the assistance of Former Mayor and Police Chief Nelson Evans. Mr. Evans will provide administrative oversight to the sworn officers.

##### **City Administrator's Report**

No report.

### **Finance Director's Report**

No report.

### **Law Director's Report**

None.

### **President of Council Report**

Mr. Matuszak asked that the Mayor email his plan regarding hiring a new police chief to City Council members. Mr. Matuszak asked Mr. Creps to issue a payment of \$10,000 to the Perrysburg Heights Community Association before the end of the year, and another \$10,000 in 2019, consistent with the motion made by City Council when the budget was approved.

### **COMMITTEE REPORTS**

#### **Finance and Economic Development Committee:**

Mr. Matuszak gave his report of the December 11, 2018 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, January 8, 2019 at 5:30 p.m.

Mr. Matuszak introduced **ORDINANCE 141-2018 AMENDING THE CITY BUDGET ORDINANCE TO REVISE THE ESTIMATED REVENUES FOR THE YEAR ENDING DECEMBER 31, 2018 AND DECLARING AN EMERGENCY** and moved to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Williams. Ayes: (7). Nays: (0). The Clerk read Ordinance 141-2018 by number and title only. Mr. Matuszak moved that Ordinance 141-2018 be approved as an emergency. Seconded by Ms. Williams. Ayes: (7). Nays: (0).

Mr. Matuszak introduced **ORDINANCE 142-2018 AUTHORIZING CERTAIN CASH TRANSFERS WITHIN THE CITY'S BUDGETS AND DECLARING AN EMERGENCY** and moved to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Williams. Ayes: (7). Nays: (0). The Clerk read Ordinance 142-2018 by number and title only. Mr. Matuszak moved that Ordinance 142-2018 be approved as an emergency. Seconded by Ms. Williams. Ayes: (7). Nays: (0).

Mr. Matuszak introduced **ORDINANCE 143-2018 AMENDING CITY BUDGET ORDINANCY BY AUTHORIZING CERTAIN ADDITIONS TO APPROPRIATIONS FOR THE YEAR ENDING DECEMBER 31, 2018 AND DECLARING AN EMERGENCY** and moved to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Williams. Ayes: (7). Nays: (0). The Clerk read Ordinance 143-2018 by number and title only. Mr. Matuszak moved that Ordinance 143-2018 be approved as an emergency. Seconded by Ms. Williams. Ayes: (7). Nays: (0).

Mr. Matuszak introduced **ORDINANCE 144-2018 AUTHORIZING CITY HEALTH INSURANCE COVERAGE AND ADMINISTRATION AGREEMENTS THROUGH NFP BENEFIT ADMINISTRATORS AND RELATED ENTITIES AND DECLARING AN EMERGENCY** and moved to allow for its reading by number and title only and to dispense with the second and

third readings. Seconded by Ms. Williams. Ayes: (7). Nays: (0). The Clerk read Ordinance 144-2018 by number and title only. Mr. Matuszak moved that Ordinance 144-2018 be approved as an emergency. Seconded by Ms. Williams. Ayes: (7). Nays: (0).

**Service Committee:**

No report.

Next meeting: Wednesday, December 26, 2018 at 5:00 p.m.

**Safety Committee:**

Mr. Ghanbari gave his report of the December 11, 2018 meeting, a copy of which is attached hereto and made a part of these minutes. Mr. Ghanbari read an email from Ms. Kabat regarding the traffic situation at E. Sixth and Hickory Streets. A traffic study showed the average speed of westbound traffic on E. Sixth at 16.5 mph and eastbound traffic at 18 mph. The City Engineer verified that there were no site obstructions at this time, and the Administration considers the matter closed. With regards to hiring police lieutenants, Ms. Kabat said that they have discussed it internally, and they plan to wait until a new Police Chief is hired before moving on with the process to choose the lieutenants. Mr. Ghanbari said that he visited the site of the new fire station and internal clean-up is definitely needed.

Next meeting: To be determined.

Mr. Ghanbari introduced **ORDINANCE 145-2018 AUTHORIZING AMENDMENTS TO THE CONSTRUCTION AGREEMENTS FOR THE NEW FIRE STATION FOR REMOVAL OF UNIDENTIFIABLE CLEAN-UP COSTS TOTALLY TWENTY-EIGHT THOUSAND FIVE HUNDRED SEVENTY-ONE DOLLARS (\$28,571.00)** and moved to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Matuszak. Ayes: (7). Nays: (0). The Clerk read Ordinance 145-2018 by number and title only. Mr. Ghanbari moved that Ordinance 145-2018 be approved. Seconded by Mr. Matuszak. Ayes: (7). Nays: (0).

Mr. Ghanbari introduced **ORDINANCE 146-2018 AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH LATHROP COMPANY INC TO PROVIDE SITE CLEAN-UP AT THE NEW FIRE STATION IN THE AMOUNT OF TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00) AND DECLARING AN EMERGENCY** and moved to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Matuszak. Ayes: (7). Nays: (0). The Clerk read Ordinance 146-2018 by number and title only. Mr. Ghanbari moved that Ordinance 146-2018 be approved as an emergency. Seconded by Mr. Matuszak. Ayes: (7). Nays: (0).

Mr. Ghanbari introduced **ORDINANCE 147-2018 AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH COMMERCIAL FLOORING OF TOLEDO FOR EPOXY FLOORING IN THE LAUNDRY AND DECONTAMINATION ROOMS AT THE NEW FIRE STATION IN THE AMOUNT OF FIVE THOUSAND SIX HUNDRED FIFTY-TWO DOLLARS (\$5,652.00) AND DECLARING AN EMERGENCY** and moved to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Matuszak. Ayes: (7). Nays: (0). The Clerk read Ordinance 147-2018 by number and title only. Mr. Ghanbari moved that Ordinance

147-2018 be approved as an emergency. Seconded by Mr. Matuszak. Ayes: (7). Nays: (0).

Mr. Ghanbari introduced **RESOLUTION 24-2018 AUTHORIZING THE CITY ADMINISTRATION TO APPLY FOR AND ACCEPT A REIMBURSEMENT GRANT FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FOR AN ASSISTANCE TO FIREFIGHTERS GRANT (AFG) FOR FIRE PREVENTION AND SAFETY AND DECLARING AN EMERGENCY** and moved to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Matuszak. Ayes: (7). Nays: (0). The Clerk read Resolution 24-2018 by number and title only. Mr. Ghanbari moved that Resolution 24-2018 be approved as an emergency. Seconded by Mr. Matuszak. Ayes: (7). Nays: (0).

**Recreation Committee:**

No report.

Next meeting: Wednesday, December 19, 2018 at 6:30 p.m., which is a change from the regular date.

**Planning and Zoning Committee:**

No report.

Next meeting: Tuesday, January 29, 2019 at 5:30 p.m., which is a change from the regular date.

**Public Utilities Committee:**

No report.

Next meeting: Wednesday, December 26, 2018 at 6:00 p.m.

**Personnel Committee:**

Ms. Williams gave her report of the December 12, 2018 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Monday, January 14, 2019 at 5:30 p.m., which is a change from the regular date and time.

Ms. Williams said that a goal for the Personnel Committee in 2019 will be to discuss and recommend orientation programs and materials for new members of boards, commissions, advisory committees, and City Council. She said that they will request that the Law Director assist with training to include Sunshine Laws, Open Meetings Act, and Roberts Rules of Order. She said that this falls under the purview of the Personnel Committee per Rule 5 (a)(4)(C).

Ms. Williams moved to go into Executive Session to consider the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). City Council went into Executive Session at 7:11 p.m.

At 7:16 p.m., Ms. Williams made a motion to return from Executive Session. Seconded by Mr. Smith. Ayes: (7). Nays: (0).

**OTHER BUSINESS**

Ms. Born noted that Karlene Henderson is still listed as the Law Director on the City's website.

**ADJOURNMENT**

Mr. Matuszak moved to adjourn the meeting at 7:17 p.m. Seconded by Mr. Smith.  
Ayes: (7). Nays: (0).

David D. Creps, Clerk

Thomas G. Mackin, Mayor