

MINUTES OF PERRYSBURG CITY COUNCIL

MEETING HELD OCTOBER 16, 2018

Mayor Mackin called the meeting to order at 6:30 p.m. Present were Council Members Deborah Born, Haraz N. Ghanbari, Jim Matuszak, Tim McCarthy, Jonathan Smith, Barry VanHoozen, and Becky Williams (7). Also present were Bridgette Kabat, City Administrator, and David Creps, Clerk of Council.

Mr. Matuszak moved to approve the minutes of the October 2, 2018 meeting as written and to dispense with their reading. Ms. Williams seconded. Ayes: (7). Nays: (0).

SPECIAL REPORTS

Sandy Latchem, Executive Director of the Perrysburg Convention and Visitors Bureau, along with CVB Board Member Joe Lawless, and Patrick Carroll of Electric Symphony Media, made a presentation regarding the Convention and Visitors Bureau.

LETTERS, COMMUNICATIONS, AND CITIZENS' CONCERNS

None.

ADMINISTRATIVE REPORTS

Mayor's Report

Mayor Mackin reported that there was a water meeting held earlier in the day for the lawyers of the group.

Mayor Mackin recommended the following appointment and reappointment:

New Appointment:

| Name | Committee/Board Name | Length | Term Expires |
|-----------|----------------------|---------|--------------|
| Greg Bade | Planning Commission | 4 Years | 12/31/2022 |

Reappointment

| Name | Committee/Board Name | Length | Term Expires |
|--------------|-------------------------------------|---------|--------------|
| Scott Steele | Litter Prevention and Recycling Bd. | 2 Years | 12/31/2020 |

Mr. Matuszak stated that the Appointment Review Committee met prior to the City Council meeting and recommended 2-0 to approve the appointment and reappointment.

Mr. Matuszak moved to approve the appointment of Greg Bade to the Planning Commission for a four year term expiring December 31, 2022 and to approve the reappointment of Scott Steele to the Litter Prevention and Recycling Board for a two year term expiring December 31, 2020. Seconded by Ms. Williams. Ayes: (7). Nays: (0).

City Administrator's Report

Ms. Kabat reported that the first round of interviews for the Law Director's position are complete and the list of candidates has been narrowed down from twelve to two. She said that second interviews are being scheduled and background checks have begun on the final two candidates.

Finance Director's Report

Mr. Creps called attention to a packet of information distributed to City Council. He explained that these are attachments to the proposed budget.

Law Director's Report

None.

President of Council Report

No report.

COMMITTEE REPORTS

Finance and Economic Development Committee:

Mr. Matuszak gave his report of the October 9, 2018 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, November 13, 2018 at 5:30 p.m.

Mr. Matuszak introduced **ORDINANCE 118-2018 AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF \$2,085,000 NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, TO PAY THE COSTS OF IMPROVING THE MUNICIPAL WATERWORKS SYSTEM BY REMOVING THE EXISTING WATER TOWER NOW LOCATED ON FORT MEIGS ROAD AND ACQUIRING, CONSTRUCTING AND INSTALLING A NEW WATER TOWER TO BE LOCATED BEHIND THE EXISTING PUBLIC SERVICE BUILDING AND A NEW WATER TOWER TO BE LOCATED ON THE SITE OF THE EXISTING WATER TOWER NOW LOCATED ON FORT MEIGS ROAD, TOGETHER WITH ALL NECESSARY APPURTENANCES, AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Williams. Ayes: Born, Ghanbari, Matuszak, McCarthy, Smith, VanHoozen, Williams (7). Nays: (0). The Clerk read Ordinance 118-2018 by number and title only. Mr. Creps reported that the stated interest rate on the notes is 3.0%. Mr. Matuszak moved that Ordinance 118-2018 be approved, with the administrative change adding the stated interest rate of 3%, as an emergency. Seconded by Ms. Williams. Ayes: Born, Ghanbari, Matuszak, McCarthy, Smith, VanHoozen, Williams (7). Nays: (0).

Mr. Matuszak introduced **ORDINANCE 119-2018 TO APPROVE THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES; TO PROVIDE FOR THE ADOPTION AND PUBLICATION OF NEW MATTER IN THE UPDATED AND REVISED CODIFIED ORDINANCES; TO REPEAL ORDINANCES IN CONFLICT**

THEREWITH; AND DECLARING AN EMERGENCY and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Williams. Ayes: (7). Nays: (0). The Clerk read Ordinance 119-2018 by number and title only. Mr. Matuszak moved that Ordinance 119-2018 be approved as an emergency. Seconded by Ms. Williams. Ayes: (7). Nays: (0).

Service Committee:

No report.

Next meeting: Wednesday, October 24, 2018 at 5:00 p.m.

Safety Committee:

Mr. Ghanbari gave the remainder of his report of the September 25, 2018 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, October 23, 2018 at 6:00 p.m.

Mr. Ghanbari introduced **ORDINANCE 114-2018 AUTHORIZING THE PURCHASE AND INSTALLATION OF AN ACCESS CONTROL SYSTEM FROM TORRENCE SOUND EQUIPMENT COMPANY UNDER STATE TERM CONTRACT PRICING FOR THE NEW FIRE STATION IN AN AMOUNT NOT TO EXCEED THIRTY-THREE THOUSAND DOLLARS (\$33,000.00)** and moved to allow for its reading by number and title only and to dispense with the third reading. Seconded by Mr. Matuszak. Ayes: (7). Nays: (0). The Clerk read Ordinance 114-2018 by number and title only. Mr. Ghanbari moved that Ordinance 114-2018 be approved. Seconded by Mr. Matuszak. Ayes: (7). Nays: (0).

Mr. Ghanbari introduced **ORDINANCE 115-2018 AUTHORIZING THE PURCHASE OF A SELF CONTAINED BREATHING APPARATUS (SCBA) CASCADE SYSTEM AND INSTALLATION FOR THE FORT MEIGS FIRE STATION FROM BREATHING AIR SYSTEMS AT A PRICE NOT TO EXCEED THIRTY-EIGHT THOUSAND THREE HUNDRED EIGHTY-NINE DOLLARS AND SIXTY CENTS (\$38,389.60)** and moved to allow for its reading by number and title only and to dispense with the third reading. Seconded by Mr. Matuszak. Ayes: (7). Nays: (0). The Clerk read Ordinance 115-2018 by number and title only. Mr. Ghanbari moved that Ordinance 115-2018 be approved. Seconded by Mr. Matuszak. Ayes: (7). Nays: (0).

Mr. Ghanbari introduced **RESOLUTION 21-2018 AUTHORIZING THE ACCEPTANCE OF AN ASSISTANCE TO FIREFIGHTERS GRANT (AFG) FOR THE INSTALLATION OF A VEHICLE EXHAUST EVACUATION SYSTEM FOR THE EXISTING FIRE STATION IN THE AMOUNT OF FORTY-THREE THOUSAND SIX HUNDRED AND THIRTY-SEVEN DOLLARS (\$43,637.00)** and moved to allow for its reading by number and title only and to dispense with the third reading. Seconded by Mr. Matuszak. Ayes: (7). Nays: (0). The Clerk read Resolution 21-2018 by number and title only. Mr. Ghanbari moved that Resolution 21-2018 be approved as an emergency. Seconded by Mr. Matuszak. Ayes: (7). Nays: (0).

Recreation Committee:

Ms. Born gave her report of the October 9, 2018 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, November 13, 2018 at 6:30 p.m.

Planning and Zoning Committee:

Mr. McCarthy gave his report of the October 10, 2018 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Wednesday, November 14, 2018 at 5:30 p.m.

Personnel Committee:

No report.

Next meeting: Thursday, October 25, 2018 at 6:00 p.m. which is a change from the regular date and time.

Public Utilities Committee:

No report.

Next meeting: Wednesday, October 24, 2018 at 6:00 p.m.

OTHER BUSINESS

None.

ADJOURNMENT

Mr. Matuszak moved to adjourn the meeting at 7:29 p.m. Seconded by Mr. Smith.
Ayes: (7). Nays: (0).

David D. Creps, Clerk

Thomas G. Mackin, Mayor