

MINUTES OF PERRYSBURG CITY COUNCIL

MEETING HELD JUNE 5, 2018

Mayor Mackin called the meeting to order at 6:30 p.m. Present were Council Members Haraz N. Ghanbari, Jim Matuszak, Tim McCarthy, Jonathan Smith, Barry VanHoozen, and Becky Williams (6). Deborah Born was absent (1). Also present were Bridgette Kabat, City Administrator, and David Creps, Clerk of Council.

Mr. Matuszak moved to approve the minutes of the May 15, 2018 meeting as written and to dispense with their reading. Ms. Williams seconded. Ayes: (6). Nays: (0).

SPECIAL REPORTS

None.

LETTERS, COMMUNICATIONS, AND CITIZENS' CONCERNS

None.

ADMINISTRATIVE REPORTS

Mayor's Report

Mayor Mackin reported that the Law Director has continued her FMLA, so interviews for the prosecutor's position will be rescheduled.

Mayor Mackin recommended the following reappointments:

<u>Name</u>	<u>Committee</u>	<u>Term Ending</u>
Emma Marie Jaromin	Litter Prevention and Recycling Board	06/01/2019
Gabriella Ravas	Litter Prevention and Recycling Board	06/01/2019
Quinn Baumgartner	Citizen's Park and Recreation Advisory Committee	06/01/2019

Mr. Matuszak moved to approve the reappointments. Seconded by Mr. Ghanbari. Ayes: (6). Nays: (0).

City Administrator's Report

Ms. Kabat reported that we are working on uploading the videos of City Council meetings to a YouTube channel. IT is hoping to have it launch in July. Mr. Matuszak asked if prior meetings will be uploaded. Ms. Kabat said that she has not discussed that with IT, but she will.

Finance Director's Report

Mr. Creps reported that the Charter Review Commission will be holding meetings on June 7 and June 21 and they are open to input from City Council.

Law Director's Report

No report.

President of Council Report

Mr. Matuszak reported that St. Luke's will be hosting a parking lot party at their new building at Harbor Town on Thursday, June 7, 2018 from 5:30 p.m. to 7:00 p.m. and City Council is invited. Mr. Matuszak requested that Council members let him know if they plan on attending.

COMMITTEE REPORTS

Finance and Economic Development Committee:

No report.

Next meeting: Tuesday, June 12, 2018 at 5:30 p.m.

Service Committee:

No report.

Next meeting: Wednesday, June 27, 2018 at 5:00 p.m.

Safety Committee:

Mr. Ghanbari gave his report of the May 22, 2018 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, June 26, 2018 at 6:00 p.m.

Mr. Ghanbari introduced **ORDINANCE 70-2018 AUTHORIZING THE PURCHASE AND INSTALLATION OF AN UNINTERRUPTED POWER SUPPLY (UPS) FOR THE POLICE BUILDING FROM WADSWORTH SOLUTIONS NORTHWEST AT A PRICE NOT TO EXCEED THIRTY-THREE THOUSAND ONE HUNDRED TWENTY-ONE DOLLARS (\$33,121.00) AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Williams. Ayes: (6). Nays: (0). The Clerk read Ordinance 70-2018 by number and title only. Mr. Ghanbari moved that Ordinance 70-2018 be approved as an emergency. Seconded by Ms. Williams. Ayes: (6). Nays: (0).

Mr. Ghanbari introduced **ORDINANCE 71-2018 AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH OVERHEAD DOOR, INC. FOR ADDITIONAL STRUCTURAL STEEL FOR THE BI-FOLD DOORS AT THE NEW FIRE STATION IN THE AMOUNT OF FIVE THOUSAND EIGHT HUNDRED TWENTY-FOUR DOLLARS (\$5,824.00) AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Williams. Ayes: (6). Nays: (0). The Clerk read Ordinance 71-2018 by number and title only. Mr. Ghanbari moved that Ordinance 71-2018 be approved as an emergency. Seconded by Ms. Williams. Ayes: (6). Nays: (0).

Mr. Ghanbari introduced **ORDINANCE 72-2018 AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH SPARTAN CONSTRUCTION FOR ADDITIONAL VAPOR BARRIER IN THE AMOUNT OF THIRTY-THREE THOUSAND AND FIFTY DOLLARS (\$33,050.00) AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Williams. Ayes: (6). Nays: (0). The Clerk read Ordinance 72-2018 by number and title only. Mr. Ghanbari moved that Ordinance 72-2018 be approved as an emergency. Seconded by Ms. Williams. Ayes: (6). Nays: (0).

Mr. Ghanbari introduced **ORDINANCE 73-2018 AUTHORIZING THE PURCHASE AND INSTALLATION OF CERTAIN FURNITURE FOR THE NEW FIRE STATION FROM CLAIR DAVID INTERIORS AT A PRICE NOT TO EXCEED SIXTY-FIVE THOUSAND DOLLARS (\$65,000.00) AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Williams. Ayes: (6). Nays: (0). The Clerk read Ordinance 73-2018 by number and title only. Mr. Ghanbari moved that Ordinance 73-2018 be approved. Seconded by Mr. Matuszak. Ayes: (6). Nays: (0).

Mr. Ghanbari introduced **ORDINANCE 74-2018 AUTHORIZING THE PURCHASE AND INSTALLATION OF A VEHICLE EXHAUST EXTRACTION SYSTEM FOR THE NEW FIRE STATION FROM MAGNEGRIP GROUP AT A PRICE NOT TO EXCEED FIFTY-ONE THOUSAND DOLLARS (\$51,000.00) AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Williams. Ayes: (6). Nays: (0). The Clerk read Ordinance 74-2018 by number and title only. Mr. Ghanbari moved that Ordinance 74-2018 be approved. Seconded by Mr. Matuszak. Ayes: (6). Nays: (0).

Recreation Committee:

No report.

Next meeting: Tuesday, June 12, 2018 at 6:30 p.m.

Planning and Zoning Committee:

No report.

Next meeting: Wednesday, June 13, 2018 at 5:30 p.m.

Personnel Committee:

Ms. Williams gave her report of the May 31, 2018 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, June 26, 2018 at 5:00 p.m.

Ms. Williams moved to go into Executive Session to discuss collective bargaining and employee compensation. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0). City Council went into Executive Session at 7:01 p.m.

Ms. Williams moved to return from Executive Session. Mr. Ghanbari seconded. Ayes: (6). Nays: (0). City Council returned from Executive Session at 8:15 p.m.

Ms. Williams introduced **ORDINANCE 77-2018 AMENDING CODIFIED ORDINANCE 267.01-2 TO PROVIDE A COMPENSATION RANGE FOR PART-TIME FIREFIGHTERS** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Ghanbari. Ayes: (6). Nays: (0). The Clerk read Ordinance 77-2018 by number and title only. Ms. Williams moved that Ordinance 77-2018 be approved. Seconded by Mr. Ghanbari. Ayes: (6). Nays: (0).

Public Utilities Committee:

Mr. Smith gave his report of the May 23, 2018 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Wednesday, June 27, 2018 at 6:00 p.m.

Mr. Smith moved to approve a sewer credit for 109 W. Fifth Street in the amount of \$4,007.81. Seconded by Mr. Ghanbari. Ayes: (6). Nays: (0).

Mr. Smith moved to approve a sewer credit for 860 Sandalwood Road West in the amount of \$1,717.68. Seconded by Mr. Ghanbari. Ayes: (6). Nays: (0).

Mr. VanHoozen noted that the minutes of the committee meeting stated that Doug Brown spoke, but the gentleman's name was actually Doug Davisson.

Mr. Smith introduced **ORDINANCE 75-2018 AUTHORIZING A TWO MONTH EXTENSION OF THE AGREEMENT WITH RIDE RIGHT LLC TO PROVIDE TRANSPORTATION SERVICES AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Williams. Ayes: (6). Nays: (0). The Clerk read Ordinance 75-2018 by number and title only. Mr. Smith moved that Ordinance 75-2018 be approved as an emergency. Seconded by Ms. Williams. Ayes: (6). Nays: (0).

Mr. Smith introduced **RESOLUTION 75-2018 AUTHORIZING THE CITY ADMINISTRATOR TO SOLICIT PROPOSALS FROM TRANSIT COMPANIES TO SERVE THE CITY OF PERRYSBURG AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Williams. Ayes: (6). Nays: (0). The Clerk read Resolution 15-2018 by number and title only. Mr. Smith moved that Resolution 15-2018 be approved as an emergency. Seconded by Ms. Williams. Ms. Williams stated that the implementation date on page 12 #9 should be changed to 9/1/18. Mr. Smith said that on page 9 G#5 it reads 6-18 and it should be 9-18. Mr. Smith made a motion to correct the dates. Seconded by Mr. Ghanbari. Ayes: (6). Nays: (0). Mr. Ghanbari asked if this resolution passes as an emergency if it will give the community time to offer their input when a company is chosen. Mayor Mackin said that he can't guarantee that the legislation to approve the contract won't have to be an emergency, but the Administration will get on this as soon as possible. Ayes: (6). Nays: (0).

Mr. Smith introduced **ORDINANCE 76-2018 AUTHORIZING AN AGREEMENT WITH CT CONSULTANTS FOR PROFESSIONAL DESIGN SERVICES WITH RESPECT TO THE FORT MEIGS DITCH**

CLEANING PROJECT AT A PRICE NOT TO EXCEED SIXTEEN THOUSAND EIGHT HUNDRED DOLLARS (\$16,800.00) AND DECLARING AN EMERGENCY and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Williams. Ayes: (6). Nays: (0). The Clerk read Ordinance 76-2018 by number and title only. Mr. Smith moved that Ordinance 76-2018 be approved as an emergency. Seconded by Mr. VanHoozen. There was discussion regarding what has already occurred relative to the Fort Meigs ditch, and what still needs to be addressed including the sidewalk and fencing. Mr. Matuszak asked why bottom dipping did not come up during the ditch maintenance guide preparation. Ms. Kabat stated that the ditch maintenance guide says the ditch needs routine maintenance which does not include plans and profiles. She said that residents made the argument to the Public Utilities Committee that we do need plans and profiles. Mr. Smith said that these profiles are standard procedure in cleaning county ditches according to research he has done and information provided by resident Jay Valasek. He added that no slope study was ever done on this ditch. Mr. VanHoozen said that Hull & Associates were hired to justify doing the ditch maintenance and he regrets not having elevations or a topographical map done with that study to see if we could just go in with a wheelbarrow and shovel. He said that this study will be very specific. Ms. Williams asked if we had topographical studies on other ditches we have cleaned in the past year. Ms. Kabat said we have not. Ms. Williams asked if City Council had any concerns or issues with those ditches. Ms. Kabat said that she does not think City Council was aware of it. Ayes: McCarthy, Smith, and VanHoozen (3). Nays: Ghanbari, Matuszak, and Williams (3). Since the vote ended in a tie, Mayor Mackin broke the tie by voting in the affirmative.

OTHER BUSINESS

None.

ADJOURNMENT

Mr. Smith moved to adjourn the meeting at 8:48 p.m. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0).

David D. Creps, Clerk

Thomas G. Mackin, Mayor