

MINUTES OF PERRYSBURG CITY COUNCIL

MEETING HELD APRIL 3, 2018

Mayor Mackin called the meeting to order at 6:31 p.m. Present were Council Members Deborah Born, Haraz N. Ghanbari, Jim Matuszak, Tim McCarthy, Jonathan Smith, and Becky Williams (6). Barry VanHoozen was absent (1). Also present were Bridgette Kabat, City Administrator, Karlene Henderson, Law Director, and David Creps, Clerk of Council.

Mr. Matuszak noted that there was an error on page 4 of the minutes of the March 20, 2018 meeting. The vote both for and against is listed as “Ayes” so the second “Ayes” needs to be changed to “Nays”. Mr. Matuszak moved to approve the minutes of the March 20, 2018 meeting as amended and to approve the minutes of the special meetings held on March 15, 2018 and March 21, 2018 as written and to dispense with their reading. Ms. Williams seconded. Ayes: (6). Nays: (0).

SPECIAL REPORTS

None.

LETTERS, COMMUNICATIONS, AND CITIZENS' CONCERNS

Denny Barrett, 514 W. Front Street, referencing his comments from the previous meeting, complimented the Mayor and City Council and said that they did better at the last meeting.

ADMINISTRATIVE REPORTS

Mayor's Report

Mayor Mackin reported that the groundbreaking for the Fort Meigs Road fire station would be held the following day at noon. He added that the banner that was proposed for the site has been cancelled. Mayor Mackin said that the last interview for the Prosecutor's position is scheduled for the following day. He said that job openings for the City will be posted on the City's website, and you can apply through a portal. Mayor Mackin reported that he is going to restart the videos. He reached out to other entities about making the videos and all the submissions were higher priced. He said that the schools said it is too late in the year. Penta has expressed interest in assisting with the videos next fall. He said that the Convention and Visitors' Bureau is starting a marketing campaign and has hired a firm. He said that he is still trying to get information about it.

City Administrator's Report

No report.

Finance Director's Report

Mr. Creps reported that the Charter Review Commission met on April 2, 2018 and set the following meetings: April 12, April 19, May 3, and May 17 at 6:00 p.m. They have asked that City Council attend if they have recommendations on the charter.

Law Director's Report

No report.

President of Council Report

No report.

COMMITTEE REPORTS

Finance and Economic Development Committee:

No report.

Next meeting: Tuesday, April 10, 2018 at 5:30 p.m.

Service Committee:

Mr. Ghanbari gave the report of the March 28, 2018 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Wednesday, April 25, 2018 at 5:00 p.m.

Mr. Ghanbari introduced **ORDINANCE 45-2018 AUTHORIZING AN AGREEMENT WITH DGL ENGINEERING FOR PLANS, SPECIFICATIONS, AND BID DOCUMENTS FOR THE 2018 RESURFACING PROGRAM AT A COST NOT TO EXCEED EIGHTY SEVEN THOUSAND FIVE HUNDRED DOLLARS (\$87,500.00) AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0). The Clerk read Ordinance 45-2018 by number and title only. Mr. Ghanbari moved that Ordinance 45-2018 be approved as an emergency. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0).

Mr. Ghanbari introduced **ORDINANCE 46-2018 AUTHORIZING AN AGREEMENT WITH TETRA TECH TO DO CONSTRUCTION ENGINEERING AND RESIDENT PROJECT REPRESENTATION FOR THE 2018 RESURFACING PROGRAM AT A PRICE NOT TO EXCEED ONE HUNDRED TEN THOUSAND DOLLARS (\$110,000.00) AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0). The Clerk read Ordinance 46-2018 by number and title only. Mr. Ghanbari moved that Ordinance 46-2018 be approved as an emergency. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0).

Mr. Ghanbari introduced **ORDINANCE 47-2018 AUTHORIZING A FIVE YEAR LEASE PURCHASE AGREEMENT WITH BEST EQUIPMENT COMPANY INC. FOR THE LEASE OF TWO REFUSE/RECYCLE TRUCKS AND ONE SMALLER SIZED "PAK RAT" UNIT FOR THE REPLACEMENT OF OLDER REFUSE/RECYCLE VEHICLES THROUGH THE NATIONAL JOINT PURCHASING ALLIANCE AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0). The Clerk read Ordinance 47-2018 by number and title only. Mr. Ghanbari moved that Ordinance

47-2018 be approved as an emergency. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0).

Mr. Ghanbari introduced **ORDINANCE 48-2018 AUTHORIZING THE CITY ADMINISTRATOR TO SOLICIT FOR BIDS FOR 2018 PAVEMENT RESURFACING** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Smith. Ayes: (6). Nays: (0). The Clerk read Ordinance 48-2018 by number and title only. Mr. Ghanbari moved that Ordinance 48-2018 be approved. Seconded by Mr. Smith. Ayes: (6). Nays: (0).

Mr. Ghanbari introduced **RESOLUTION 9-2018 AUTHORIZING THE CITY ADMINISTRATION TO PURSUE A GRANT THROUGH THE OHIO ENVIRONMENTAL PROTECTION AGENCY TO DEFRAY COST OF MOSQUITO CONTROL ACTIVITIES AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Williams. Ayes: (6). Nays: (0). The Clerk read Resolution 9-2018 by number and title only. Mr. Ghanbari moved that Resolution 9-2018 be approved as an emergency. Seconded by Ms. Williams. Ayes: (6). Nays: (0).

Safety Committee:

Mr. Ghanbari gave his report of the special meeting held on March 28, 2018, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, April 24, 2018 at 6:00 p.m.

Mr. Ghanbari introduced **ORDINANCE 49-2018 AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT WITH MOUND TECHNOLOGIES, INC. IN AN AMOUNT NOT TO EXCEED THREE THOUSAND FIFTY-FIVE THOUSAND DOLLARS (\$355,000.00) FOR THE STRUCTURAL STEEL PACKAGE FOR THE FORT MEIGS ROAD FIRE STATION AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Smith. Ayes: (6). Nays: (0). The Clerk read Ordinance 49-2018 by number and title only. Mr. Ghanbari moved that Ordinance 49-2018 be approved as an emergency. Seconded by Mr. Smith. Ayes: (6). Nays: (0).

Mr. Ghanbari introduced **ORDINANCE 50-2018 AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT WITH MORLOCK ASPHALT LTD IN AN AMOUNT NOT TO EXCEED SEVENTY-ONE THOUSAND SEVEN HUNDRED THIRTY DOLLARS (\$71,730.00) FOR PAVING AT THE FORT MEIGS ROAD FIRE STATION** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Smith. Ayes: (6). Nays: (0). The Clerk read Ordinance 50-2018 by number and title only. Mr. Ghanbari moved that Ordinance 50-2018 be approved. Seconded by Mr. Smith. Ayes: (6). Nays: (0).

Recreation Committee:

Ms. Born said that she attended the PRAC meeting the previous evening.

Next meeting: Tuesday, April 10, 2018 at 6:30 p.m.

Planning and Zoning Committee:

No report.

Next meeting: Wednesday, April 11, 2018 at 5:30 p.m.

Personnel Committee:

Ms. Williams gave her report of the March 27, 2018 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, April 24, 2018 at 5:00 p.m.

Public Utilities Committee:

Mr. Smith gave his report of the March 28, 2018 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Wednesday, April 25, 2018 at 6:00 p.m.

Mr. Smith introduced **ORDINANCE 51-2018 AUTHORIZING AN AGREEMENT WITH MIDWEST CONTRACTING INC. FOR CONSTRUCTION OF A PUBLIC UTILITIES COLD STORAGE BUILDING ADDITION LOCATED ON EAST BOUNDARY AT A COST OF THREE HUNDRED THIRTEEN THOUSAND TWO HUNDRED DOLLARS (\$313,200.00) WHICH AMOUNT INCLUDES BID ALTERNATE #7 FOR A CONCRETE APRON AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Williams. Ayes: (6). Nays: (0). The Clerk read Ordinance 51-2018 by number and title only. Mr. Smith moved that Ordinance 51-2018 be approved as an emergency. Seconded by Ms. Williams. Ayes: (6). Nays: (0).

Mr. Smith introduced **ORDINANCE 52-2018 AUTHORIZING THE PURCHASE OF A REPLACEMENT SEWER CAMERA AND VEHICLE UNIT FROM BEST EQUIPMENT COMPANY INC. AT A COST NOT TO EXCEED ONE HUNDRED FIFTY-FIVE THOUSAND TWENTY-FIVE DOLLARS AND SIX CENTS (\$155,025.06) THROUGH THE STATE PURCHASING PROGRAM AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Williams. Ayes: (6). Nays: (0). The Clerk read Ordinance 52-2018 by number and title only. Mr. Smith moved that Ordinance 52-2018 be approved as an emergency. Seconded by Ms. Williams. Ayes: (6). Nays: (0).

Mr. Smith introduced **ORDINANCE 53-2018 APPROVING 2017-2018 UPDATES TO THE CITY'S SEWER MASTER AND COST RECOVERY PLAN AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Williams. Ayes: (6). Nays: (0). The Clerk read Ordinance 53-2018 by number and title only. Mr. Smith moved that Ordinance 53-2018 be approved as an emergency. Seconded by Ms. Williams. Ayes: (6). Nays: (0).

Mr. Smith introduced **ORDINANCE 54-2018 AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH JONES & HENRY**

ENGINEERS FOR CONSTRUCTION ENGINEERING SERVICES FOR SEWER REHABILITATION PROJECT and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0). The Clerk read Ordinance 54-2018 by number and title only. Mr. Smith moved that Ordinance 54-2018 be approved. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0).

Mr. Smith introduced **RESOLUTION 10-2018 AUTHORIZING THE CITY ADMINISTRATOR TO SOLICIT A REQUEST FOR PROPOSALS FOR BILLING SOFTWARE FOR THE PUBLIC UTILITIES DEPARTMENT** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0). The Clerk read Resolution 10-2018 by number and title only. Mr. Smith moved that Resolution 10-2018 be approved. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0).

Mr. Smith introduced **RESOLUTION 11-2018 AUTHORIZING THE CITY ADMINISTRATOR TO ADVERTISE A REQUEST FOR QUALIFICATIONS FOR CONSTRUCTION PHASE ENGINEERING SERVICES FOR PINE STREET AND MULBERRY STREET WATER MAIN REPLACEMENT PROJECT** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0). The Clerk read Resolution 11-2018 by number and title only. Mr. Smith moved that Resolution 11-2018 be approved. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0).

OTHER BUSINESS

None.

ADJOURNMENT

Mr. Smith moved to adjourn the meeting at 7:10 p.m. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0).

David D. Creps, Clerk

Thomas G. Mackin, Mayor