

MINUTES OF PERRYSBURG CITY COUNCIL

MEETING HELD FEBRUARY 6, 2018

Mayor Mackin called the meeting to order at 6:30 p.m. Present were Council Members Deborah Born, Haraz N. Ghanbari, Jim Matuszak, Tim McCarthy, Jonathan Smith, Barry VanHoozen, and Becky Williams (7). Also present were Bridgette Kabat, City Administrator, Karlene Henderson, Law Director, and David Creps, Clerk of Council.

Mr. Matuszak moved to approve the minutes of the January 16, 2018 meeting as written and to dispense with their reading. Mr. Smith seconded. Ayes: (7). Nays: (0).

SPECIAL REPORTS

None.

LETTERS, COMMUNICATIONS, AND CITIZENS' CONCERNS

None.

ADMINISTRATIVE REPORTS

Mayor's Report

Mayor Mackin asked that residents be a good neighbor and shovel their sidewalks. He also reminded everyone that there is no parking allowed on cul-de-sacs and cars parked on a cul-de-sac interfere with garbage pick-up.

Mayor Mackin recommended Chynna Fifer for the position of City Prosecutor. Ms. Williams moved to go into Executive Session to consider appointment of a public official. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). City Council went into Executive Session at 6:33 p.m.

At 7:44 p.m. Ms. Williams moved to return from Executive Session. Seconded by Mr. Smith. Ayes: (7). Nays: (0).

Ms. Williams moved to approve the appointment of Chynna Fifer as Prosecutor. Seconded by Mr. McCarthy. Ayes: McCarthy, Smith, and Williams (3). Nays: Born, Ghanbari, Matuszak, and VanHoozen (4).

Mayor Mackin said that he was very disappointed with the vote and that no other elected official contacted him regarding this appointment. He said that the voters want the Administration and City Council to work together. He said his recommendation was apolitical in nature, and Ms. Fifer was recommended by the current prosecutor who has served this community with distinction, by the Law Director, and by himself. He said that he has practiced in municipal court and knows that the prosecutor needs to be open minded, tough and fair. He said he was delighted to make Ms. Fifer his first appointment, and he personally apologized to her. He said that they will proceed accordingly.

City Administrator's Report

Ms. Kabat reported that the Administration has started sending out information regarding the Toledo Area Water Authority (TAWA) Memorandum of Understanding on the City's website and social media.

Finance Director's Report

Mr. Creps reminded City Council about completing their 2017 Financial Disclosure statement.

Law Director's Report

Ms. Henderson reported that language regarding a committee recommendation was removed from Ordinances 13-18 and 14-18, and the amount of the contract for construction management was changed in Ordinance 14-18. She said the corrected ordinances are in Council folders. She also called attention to Exhibit A which was added to Ordinances 11-18 and 12-18.

President of Council Report

Mr. Matuszak said that there was a Committee of the Whole meeting held the previous evening where they heard a presentation regarding the new fire station. He said that he personally is satisfied that they have thoroughly vetted the fire station.

Mr. Matuszak introduced **ORDINANCE 13-2018 AUTHORIZING THE CITY ADMINISTRATOR TO ADVERTISE AND SEEK BIDS FOR THE CONSTRUCTION OF A SECOND FIRE STATION ON FORT MEIGS ROAD AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Williams. Ayes: (7). Nays: (0). The Clerk read Ordinance 13-2018 by number and title only. Mr. Matuszak moved that Ordinance 13-2018 be approved as an emergency. Seconded by Mr. Ghanbari. Mr. Matuszak said that new information was provided to him today regarding the actual cost per square foot of the Maumee fire station that was built in 2006 in today's dollars. He said that he had trouble reconciling the cost per square foot that was presented at the Committee of the Whole meeting, but the number is considerably more than the number provided at the Committee of the Whole meeting, and this is no longer a concern to him. Ms. Born said that she is glad we are moving forward with this and we need to proceed and build the building that was presented at the meeting with no deviations. Mr. McCarthy said that he would be interested in asking for an alternative bid with a metal roof. Ms. Kabat said they will add it to the bid package. Ayes: (7). Nays: (0).

Mr. Matuszak introduced **ORDINANCE 14-2018 AUTHORIZING THE CITY PAY THE COSTS OF CONSTRUCTION PHASE SERVICES UNDER THE AGREEMENT WITH THE LATHROP COMPANY FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE FORT MEIGS ROAD FIRE STATION AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Williams. Ayes: (7). Nays: (0). The Clerk read Ordinance 14-2018 by number and title only. Mr. Matuszak moved that Ordinance 14-2018 be approved as an emergency. Seconded by Mr. Ghanbari. Ayes: (7). Nays: (0).

COMMITTEE REPORTS

Finance and Economic Development Committee:

No report.

Next meeting: Tuesday, February 13, 2018 at 5:30 p.m.

Service Committee:

Mr. VanHoozen gave his report of the January 24, 2018 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Wednesday, February 28, 2018 at 5:00 p.m.

Mr. VanHoozen introduced **ORDINANCE 5-2018 AUTHORIZING THE CITY ADMINISTRATOR TO SEEK BIDS FOR THE CONSTRUCTION OF A COLD STORAGE BUILDING FOR THE DEPARTMENT OF PUBLIC SERVICES LOCATED AT 11980 ROACHTON ROAD AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Smith. Ayes: (7). Nays: (0). The Clerk read Ordinance 5-2018 by number and title only. Mr. VanHoozen moved that Ordinance 5-2018 be approved as an emergency. Seconded by Ms. Williams. Ayes: (7). Nays: (0).

Mr. VanHoozen introduced **ORDINANCE 6-2018 AMENDING SECTION 1086.02 OF THE CODIFIED ORDINANCES REGARDING THE RULES GOVERNING THE BUREAU OF SANITATION AND REFUSE FEES AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Smith. Ayes: (7). Nays: (0). The Clerk read Ordinance 6-2018 by number and title only. Mr. VanHoozen moved that Ordinance 6-2018 be approved as an emergency. Seconded by Ms. Williams. Ayes: (7). Nays: (0).

Mr. VanHoozen introduced **ORDINANCE 7-2018 AMENDING THE PUBLIC SERVICE CODIFIED ORDINANCE SECTION 1020.03 REGARDING PERMIT FEES FOR WORKING IN THE PUBLIC RIGHT OF WAY AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Smith. Ayes: (7). Nays: (0). The Clerk read Ordinance 7-2018 by number and title only. Mr. VanHoozen moved that Ordinance 7-2018 be approved as an emergency. Seconded by Ms. Williams. Ayes: (7). Nays: (0).

Mr. VanHoozen introduced **ORDINANCE 8-2018 AUTHORIZING AN AGREEMENT WITH PAVEMENT MANAGEMENT GROUP FOR A COMPREHENSIVE PAVEMENT MANAGEMENT PROGRAM FOR FUTURE RESURFACING PROJECTS AT A COST NOT TO EXCEED THIRTY-NINE THOUSAND THREE HUNDRED NINETY SEVEN DOLLARS AND FIFTY CENTS (\$39,397.50) AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Smith. Ayes: (7). Nays: (0). The Clerk read Ordinance 8-2018 by number and title only. Mr. VanHoozen moved that Ordinance 8-2018 be approved as an emergency. Seconded by Ms. Williams. Ayes: (7). Nays: (0).

Mr. VanHoozen introduced **ORDINANCE 9-2018 AUTHORIZING THE CITY ADMINISTRATOR TO SOLICIT BIDS TO PERFORM PREVENTATIVE MAINTENANCE WORK ON THE HVAC SYSTEMS OF MUNICIPAL BUILDINGS AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Smith. Ayes: (7). Nays: (0). The Clerk read Ordinance 9-2018 by number and title only. Mr. VanHoozen moved that Ordinance 9-2018 be approved as an emergency. Seconded by Ms. Williams. Ayes: (7). Nays: (0).

Safety Committee:

Mr. Ghanbari gave his report of the January 23, 2018 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, February 27, 2018 at 6:00 p.m.

Planning and Zoning Committee:

No report.

Next meeting: Wednesday, February 14, 2018 at 5:30 p.m.

Mr. McCarthy introduced **ORDINANCE 10-2018 AMENDING PLANNING AND ZONING CODE SECTIONS 1250.02 REGARDING GENERAL PARKING REQUIREMENTS AND 1250.41 REGARDING STORAGE OF RECREATIONAL VEHICLES OR TRAILERS AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Williams. Ayes: (7). Nays: (0). The Clerk read Ordinance 10-2018 by number and title only. Mr. McCarthy moved that Ordinance 10-2018 be approved as an emergency. Seconded by Mr. Ghanbari. Ayes: (7). Nays: (0).

Public Utilities Committee:

Mr. Smith gave his report of the January 24, 2018 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Wednesday, February 28, 2018 at 6:00 p.m.

Mr. Smith moved to grant a sewer credit in the amount of \$1,167.10 for Waleed Jajou, 26205 Black Oak Court. Seconded by Ms. Williams. Ayes: (7). Nays: (0).

Mr. Smith introduced **ORDINANCE 12-2018 AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH AECOM TECHNICAL SERVICES TO PERFORM ENGINEERING SERVICES FOR CSO/MAPLE STREET AT A COST NOT TO EXCEED FIFTY THOUSAND DOLLARS (\$50,000.00) AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Ghanbari. Ayes: (7). Nays: (0). The Clerk read Ordinance 12-2018 by number and title only. Mr. Smith moved that Ordinance 12-2018 be approved as an emergency. Seconded by Mr. Ghanbari. Ayes: (7). Nays: (0).

Mr. Smith introduced **RESOLUTION 3-2018 AUTHORIZING THE CITY'S APPLICATION AND ACCEPTANCE OF A PASS THROUGH GRANT FROM THE OHIO WATER DEVELOPMENT AUTHORITY FOR TESTING AT THE WASTE WATER TREATMENT PLANT IN PARTNERSHIP WITH INNOW LLC AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Ghanbari. Ayes: (7). Nays: (0). The Clerk read Resolution 3-2018 by number and title only. Mr. Smith moved that Resolution 3-2018 be approved as an emergency. Seconded by Mr. Ghanbari. Ayes: (7). Nays: (0).

Recreation Committee:

No report.

Next meeting: Tuesday, February 13, 2018 at 6:30 p.m.

Personnel Committee:

Ms. Williams moved to go into Executive Session to discuss employee benefits. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). City Council went into Executive Session at 8:33 p.m.

At 9:01 p.m., Ms. Williams moved to return from Executive Session. Seconded by Mr. Ghanbari. Ayes: (7). Nays: (0).

Ms. Williams gave her report of the January 23, 2018 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, February 27, 2018 at 5:00 p.m.

Ms. Williams asked Mr. Creps about the list of potential candidates for the Charter Review Commission. Mr. Creps said that he currently has 32 names. Ms. Williams asked Mr. Matuszak how they will proceed with selecting Commission members. Mr. Matuszak asked that Mr. Creps distribute the list to City Council after the February 9, 2018 deadline. There was discussion regarding the process for selection. An Appointment Review Committee meeting was set for Thursday, February 15, 2018 at 5:30 p.m. to discuss the process for selecting Charter Review Commission members.

Ms. Williams introduced **ORDINANCE 11-2018 AUTHORIZING JOINDER AGREEMENT WITH FRONTPATH HEALTH COALITION AND WECARE TLC FOR THE ESTABLISHMENT OF A HEALTH CENTER AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Smith. Ayes: (7). Nays: (0). The Clerk read Ordinance 11-2018 by number and title only. Ms. Williams moved that Ordinance 11-2018 be approved as an emergency with the addition of Exhibit A and the clarifying language in Section 2B. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

OTHER BUSINESS

None.

ADJOURNMENT

Mr. Smith moved to adjourn the meeting at 9:12 p.m. Seconded by Mr. Matuszak.
Ayes: (7). Nays: (0).

David D. Creps, Clerk

Thomas G. Mackin, Mayor