

MINUTES OF PERRYSBURG CITY COUNCIL

MEETING HELD JANUARY 16, 2018

Mayor Mackin called the meeting to order at 6:30 p.m. Present were Council Members Deborah Born, Haraz N. Ghanbari, Jim Matuszak, Jonathan Smith, Barry VanHoozen, and Becky Williams (6). Tim McCarthy was absent (1). Also present were Bridgette Kabat, City Administrator, Karlene Henderson, Law Director, and David Creps, Clerk of Council.

Mr. Matuszak moved to approve the minutes of the January 2, 2018 meeting as written and to dispense with their reading. Ms. Williams seconded. Ayes: (6). Nays: (0).

SPECIAL REPORTS

None.

LETTERS, COMMUNICATIONS, AND CITIZENS' CONCERNS

None.

ADMINISTRATIVE REPORTS

Mayor's Report

Mayor Mackin thanked crews from the Department of Public Service and the Department of Public Utilities for their hard work plowing and fixing water line breaks during the recent winter weather.

City Administrator's Report

Ms. Kabat said that expenditures through the end of 2017 have been sent to the State and should be appearing on Ohio Checkbook soon. The City will be forwarding data on a quarterly basis. Ms. Kabat also reported that the Administration is working on Lean Six Sigma training to review our processes in an effort to be more efficient.

Mr. Matuszak asked if we anticipate submitting data to Ohio Checkbook more often. Mayor Mackin said that the State indicated that most entities do it on a bi-annual basis and that we will start submitting it quarterly and hope to improve.

Mr. Matuszak asked if there is a cost to the City for Lean Six Sigma. Ms. Kabat said that there is not at this point. They met with Bill Balzer of BGSU and he has put us in contact with someone to possibly provide this training. Mr. Matuszak asked if there will be funds put in the amended budget for this, and Mayor Mackin said there might be.

Finance Director's Report

No report.

Law Director's Report

No report.

President of Council Report

Mr. Matuszak reported that there will be a Committee of the Whole meeting on Monday, February 5, 2018 at 5:30 p.m. to discuss the second fire station.

There was a brief discussion regarding the selection of Charter Review Commission members. It was agreed that City Council should submit names of possible members to Dave Creps by Friday, January 26, 2018.

COMMITTEE REPORTS

Finance and Economic Development Committee:

Mr. Matuszak gave his report of the meeting held prior to tonight's City Council meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, February 13, 2018 at 5:30 p.m.

Mr. Matuszak introduced **RESOLUTION 2-2018 PLACING A RENEWAL LEVY PURSUANT TO O.R.C. §5705.19(XX) OF AN 0.8 MILL TAX OUTSIDE THE TEN MILL LIMITATION FOR PUBLIC TRANSPORTATION ON THE MAY 8, 2018 BALLOT AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Williams. Ayes: (6). Nays: (0). The Clerk read Resolution 2-2018 by number and title only. Mr. Matuszak moved that Resolution 2-2018 be approved as an emergency. Seconded by Ms. Williams. Ms. Born said that she feels this is an ineffective system. She said that she is going to vote for it so there is transit, but we should look at it before the next time. Ayes: (6). Nays: (0).

Service Committee:

No report.

Next meeting: Wednesday, January 24, 2018 at 5:00 p.m.

Safety Committee:

Mr. Ghanbari thanked all the friends and family members that attended the swearing in at the last meeting. He said that he received a great briefing from Chief Ruiz regarding the possible construction project of a second fire station. Mr. Ghanbari reported that he attended the Fire Division's recent ice rescue training.

Next meeting: Tuesday, January 23, 2018 at 6:00 p.m. The fourth Tuesday of the month at 6:00 p.m. will be the regular date and time for Safety Committee meetings.

Recreation Committee:

No report.

Next meeting: Tuesday, February 13, 2018 at 6:30 p.m.

Planning and Zoning Committee:

Mr. Smith gave a report of the January 10, 2018 meeting, a copy of which is attached hereto and made a part of these minutes.

Mr. Smith reported that an appeal to a Board of Zoning Appeals decision regarding Pak Mail was received. Mr. McCarthy asked, if there were no objections, that this be referred to the Planning and Zoning Committee.

Next meeting: Wednesday, February 14, 2018 at 5:30 p.m.

Personnel Committee:

No report.

Next meeting: Tuesday, January 23, 2018 at 5:00 p.m.

Public Utilities Committee:

No report.

Next meeting: Wednesday, January 24, 2018 at 6:00 p.m.

OTHER BUSINESS

Mr. Matuszak said that he attended the Citizens' Police Academy, and it was interesting to go through it. He asked if it would be held again this year. Ms. Kabat said if there is enough interest and that it is normally held in the fall.

ADJOURNMENT

Mr. Smith moved to adjourn the meeting at 6:56 p.m. Seconded by Mr. Ghanbari.
Ayes: (6). Nays: (0).

David D. Creps, Clerk

Thomas G. Mackin, Mayor