

MINUTES OF PERRYSBURG CITY COUNCIL

MEETING HELD MARCH 7, 2017

Mayor Olmstead called the meeting to order at 6:30 p.m. Present were Council Members Nelson Evans, Jim Matuszak, Rick Rettig, Jonathan Smith, Barry VanHoozen and Becky Williams (6). Tim McCarthy was absent (1). Also present were Bridgette Kabat, City Administrator, David Creps, Clerk of Council, and Karlene Henderson, Law Director.

Mr. Evans nominated Mr. VanHoozen to President of Council Pro Tem. Seconded by Ms. Williams. Ayes: Evans, Matuszak, Rettig, Smith and Williams (5). Abstain: VanHoozen (1).

Mr. VanHoozen moved to approve the minutes of the February 21, 2017 meeting as written and to dispense with their reading. Ms. Williams seconded. Ayes: (6). Nays: (0).

SPECIAL REPORTS

None.

LETTERS, COMMUNICATIONS, AND CITIZENS' CONCERNS

Deborah Born, 125 E. Front Street, stated that she thinks it is a waste of money to spend \$500,000 on Hood Park.

ADMINISTRATIVE REPORTS

Mayor's Report

No report.

City Administrator's Report

No report.

Finance Director's Report

Mr. Creps stated that at the last Council meeting the follow summer schedule was proposed:

July 11, August 1, August 15

He asked if City Council had any issues with it and there were none, so the summer meeting schedule was set.

Mr. Creps stated that a hearing needs to be set to consider the Perrysburg Boat Club's appeal of the Planning Commission's decision regarding their Final Site Plan and Special Approval Use. City Council tentatively set a date of Tuesday, March 28, 2017 at 5:30 p.m. contingent upon Mr. McCarthy's availability.

Law Director's Report

Ms. Henderson stated that the Memorandum of Understanding with PABSC has been updated and is in Council members' folders.

President of Council Report

Mr. VanHoozen announced the following public hearings:

April 4, 2017 at 6:10 p.m. – Code Amendment regarding Street Trees

April 4, 2017 at 6:15 p.m. – Rezoning – Perrysburg Area Historical Museum

COMMITTEE REPORTS

Finance and Economic Development Committee:

Mr. Matuszak gave his report of the February 27, 2017 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Thursday, March 16, 2017 at 5:00 p.m. which is a change from the regular date.

Mr. Matuszak introduced **ORDINANCE 18-2017 AMENDING ORDINANCE 100-2016 TO AMEND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE YEAR BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017 AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only. Seconded by Mr. Rettig. Ayes: (6). Nays: (0). The Clerk read Ordinance 18-2017 by number and title only. Mr. Rettig said that he has been in discussions with the Administration regarding Hood Park. He said that he was in favor of the Riverside Park project, but he would like an opportunity to hear from residents after it is completed before proceeding with Hood Park. Mr. Rettig moved that the \$935,000 for Hood Park improvements be removed from the proposed budget amendment. Seconded by Mr. Matuszak. Mr. VanHoozen asked if this motion is approved, if those dollars would go back into the General Fund. Mr. Matuszak said it was discussed at the committee meeting, and those dollars would go back to the General Fund. Mr. Evans said that this is only a first reading of the ordinance and he thought that the date of the Finance meeting was changed to allow discussion regarding this at the committee level. Mr. Rettig said that if Mr. Evans would like to discuss it more, he would withdraw his motion. Mr. Rettig withdrew his motion and Mr. Matuszak withdrew his second of the motion. Ms. Williams asked about Section 4 of the ordinance regarding the \$25,000 limitation. Mr. Matuszak said that he plans on bringing that up at the Finance Committee meeting. Ms. Williams asked about the Municipal Development Fund. Ms. Kabat clarified that it is not really a fund. Years ago the City tried to set it a fund with revenue from rental income, but the State Auditor said no. Mr. Creps said that it is actually a line item and he keeps track of expenditures and revenues collected on a separate spreadsheet. The balance in the line item is down because it was used for the Downtown Restrooms and Second Street parking. Ms. Williams asked if they are aware of any projects in 2017 that would be coming out of that line item. Mr. Creps said he is not aware of any. Ms. Williams asked if a representative from the Board of Fort Meigs will be at the next meeting to discuss summer help at Fort Meigs. Ms. Kabat said that she does not know, but she will let City Council know.

Mr. Matuszak introduced **RESOLUTION 6-2017 STRONGLY OPPOSING THE STATE OF OHIO GOVERNOR'S PROPOSED 2017-2018 BUDGET, WHICH INCLUDES CENTRALIZED COLLECTION OF NET PROFIT TAX RETURNS AND OTHER PROVISIONS RELATED TO THE MUNICIPAL INCOME TAX WHICH WILL CAUSE A**

SUBSTANTIAL LOSS OF REVENUE NEEDED TO SUPPORT THE HEALTH, SAFETY, WELFARE AND ECONOMIC DEVELOPMENT EFFORTS OF OHIO MUNICIPALITIES, AND DECLARING AN EMERGENCY and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Williams. Ayes: (6). Nays: (0). The Clerk read Resolution 6-2017 by number and title only. Mr. Matuszak moved that Resolution 6-2017 be approved as an emergency. Seconded by Mr. Rettig. Ayes: (6). Nays: (0).

Mr. Matuszak moved to go into Executive Session at 6:59 p.m. to discuss real estate. Seconded by Ms. Williams. Ayes: (6). Nays: (0).

City Council returned from Executive Session at 7:19 p.m. Mr. Smith moved to resume the meeting. Seconded by Mr. Rettig. Ayes: (6). Nays: (0).

Service Committee:

Ms. Williams gave her report of the February 22, 2017 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Wednesday, March 22, 2017 at 5:00 p.m.

Ms. Williams introduced **ORDINANCE 20-2017 AUTHORIZING THE CITY ADMINISTRATOR TO SOLICIT FOR BIDS FOR 2017 PAVEMENT RESURFACING AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Rettig. Ayes: (6). Nays: (0). The Clerk read Ordinance 20-2017 by number and title only. Ms. Williams moved that Ordinance 20-2017 be approved as an emergency. Seconded by Mr. Smith. Ayes: (6). Nays: (0).

Ms. Williams introduced **ORDINANCE 21-2017 AUTHORIZING THE PURCHASE OF TWO TRAILER MOUNTED LEAF VACUUMS FROM OLD DOMINION BRUSH CO. INC. AT A PRICE NOT TO EXCEED FORTY EIGHT THOUSAND SIX HUNDRED ELEVEN DOLLARS AND TWENTY-FIVE CENTS FOR EACH (\$48,611.25) AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Rettig. Ayes: (6). Nays: (0). The Clerk read Ordinance 21-2017 by number and title only. Ms. Williams moved that Ordinance 21-2017 be approved as an emergency. Seconded by Mr. Smith. Ayes: (6). Nays: (0).

Safety Committee:

Mr. Evans gave his report of the February 27, 2017 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Monday, March 27, 2017 at 6:00 p.m.

Mr. Evans introduced **ORDINANCE 19-2017 AUTHORIZING RENEWAL OF AGREEMENT WITH PROPHOENIX IN AN AMOUNT NOT TO EXCEED THIRTY-ONE THOUSAND SIX HUNDRED SIXTY-TWO DOLLARS AND SIXTY-SEVEN CENTS (\$31,662.67) TO PROVIDE MAINTENANCE AND TECHNICAL SUPPORT FOR POLICE DIVISION COMPUTER SYSTEMS FOR THE YEAR BEGINNING**

MARCH 21, 2017, AND DECLARING AN EMERGENCY and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Matuszak. Ayes: (6). Nays: (0). The Clerk read Ordinance 19-2017 by number and title only. Mr. Evans moved that Ordinance 19-2017 be approved as an emergency. Seconded by Mr. Matuszak. Ayes: (6). Nays: (0).

Recreation Committee:

Mr. Rettig gave his report of the February 28, 2017 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, March 14, 2017 at 6:00 p.m.

Mr. Rettig introduced **ORDINANCE 22-2017 RENEWING THE MEMORANDUM OF UNDERSTANDING WITH THE PERRYSBURG AMATEUR BASEBALL SOFTBALL COMMISSION REGARDING USE OF CITY ATHLETIC FIELDS DURING 2017 AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Matuszak. Ayes: (6). Nays: (0). The Clerk read Ordinance 22-2017 by number and title only. Mr. Rettig moved that Ordinance 22-2017 be approved as an emergency. Seconded by Mr. Matuszak. Mr. Smith said that they had talked about making this a two year agreement but it is only for one year and four months. Ms. Kabat said that it is for two years in the sense that it covers two baseball/softball seasons. The ending date coincides with PABSC's new fiscal year of July 31. Mr. Smith said that his concern is that the agreement would need to be renewed before the second revenue sharing check and related report is due. Ms. Kabat pointed out where in the agreement it says it can be terminated at any time if PABSC does not follow through with what they are supposed to do. Ayes: Evans, Matuszak, Smith, Williams, VanHoozen (5). Nays: (0). Abstain: Rettig (1).

Planning And Zoning Committee:

No report.

Next meeting: Wednesday, March 15, 2017 at 5:30 p.m.

Ms. Williams introduced **ORDINANCE 17-2017 AMENDING PLANNING AND ZONING CODE SECTION 1250.51 "CURB-CUTS AND DRIVEWAYS" INCLUDING UPDATES TO RELATED CODE SECTIONS AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the third reading. Seconded by Mr. Smith. Ayes: (6). Nays: (0). The Clerk read Ordinance 17-2017 by number and title only. Ms. Williams moved that Ordinance 17-2017 be approved as an emergency. Ayes: (6). Nays: (0).

Personnel Committee:

Mr. VanHoozen gave his report of the February 28, 2017 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, March 28, 2017 at 5:00 p.m.

Mr. VanHoozen introduced **ORDINANCE 23-2017 APPROVING THE JOB DESCRIPTION FOR POLICE SUPPORT SERVICES SUPERVISOR**

AND AMENDING CODE SECTION 266.15-2 TO INCLUDE DESCRIBED POSITION AND DECLARING AN EMERGENCY and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Evans. Ayes: (6). Nays: (0). The Clerk read Ordinance 23-2017 by number and title only. Mr. VanHoozen moved that Ordinance 23-2017 be approved as an emergency. Seconded by Mr. Evans. Ayes: (6). Nays: (0).

Health, Sanitation and Public Utilities Committee:

Mr. Smith gave his report of the February 22, 2017 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Wednesday, March 22, 2017 at 6:00 p.m.

Mr. Smith introduced **ORDINANCE 24-2017 AUTHORIZING AN AMENDMENT TO AGREEMENT WITH AECOM TECHNICAL SERVICES TO EXTEND SANITARY SEWER AND COMBINED SEWER FLOW ANALYSIS AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Williams. Ayes: (6). Nays: (0). The Clerk read Ordinance 24-2017 by number and title only. Mr. Smith moved that Ordinance 24-2017 be approved as an emergency with an amendment that in the second paragraph “flow metering in sewers in order to gather the necessary data to be done by AECOM Technical Services” be changed to “agreement with AECOM Technical Services until May 15, 2017 in order to finalize the data analysis and subsequent impact”. Seconded by Ms. Williams. Ayes: (6). Nays: (0).

Mr. Smith introduced **ORDINANCE 25-2017 AUTHORIZING THE CITY ADMINISTRATOR TO SOLICIT BIDS TO PROCEED WITH PUBLIC IMPROVEMENTS IN CHERRY STREET SEWER SEPARATION DISTRICT 211 PHASE 2 AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Rettig. Ayes: (6). Nays: (0). The Clerk read Ordinance 25-2017 by number and title only. Mr. Smith moved that Ordinance 25-2017 be approved as an emergency. Seconded by Mr. Rettig. Ayes: (6). Nays: (0).

Mr. Smith introduced **RESOLUTION 7-2017 APPROVING THE RECOMMENDATIONS FROM THE EQUALIZATION BOARD FOR CHERRY STREET SEWER SEPARATION DISTRICT 211 PHASE 2 AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Rettig. Ayes: Evans, Matuszak, Rettig, Smith, and VanHoozen (5). Nays: (0). Abstain: Williams (1). The Clerk read Resolution 7-2017 by number and title only. Mr. Smith moved that Resolution 7-2017 be approved as an emergency. Seconded by Mr. VanHoozen. Ayes: Evans, Matuszak, Rettig, Smith, and VanHoozen (5). Nays: (0). Abstain: Williams (1).

OTHER BUSINESS

None.

ADJOURNMENT

Mr. VanHoozen moved to adjourn the meeting at 7:57 p.m. Seconded by Mr. Evans. Ayes: (6). Nays: (0).

David D. Creps, Clerk

Michael J. Olmstead, Mayor