

## **MINUTES OF PERRYSBURG CITY COUNCIL**

### **MEETING HELD JANUARY 17, 2017**

Mayor Olmstead called the meeting to order at 6:30 p.m. Present were Council Members Nelson Evans, Jim Matuszak, Tim McCarthy, Rick Rettig, Jonathan Smith, Barry VanHoozen and Becky Williams (7). Also present were Bridgette Kabat, City Administrator, David Creps, Clerk of Council, and Karlene Henderson, Law Director.

Mr. McCarthy moved to approve the minutes of the January 3, 2017 meeting as written and to dispense with their reading. Ms. Williams seconded. Ayes: (7). Nays: (0).

#### **SPECIAL REPORTS**

None.

#### **LETTERS, COMMUNICATIONS, AND CITIZENS' CONCERNS**

None.

#### **ADMINISTRATIVE REPORTS**

##### **Mayor's Report**

No report.

##### **City Administrator's Report**

No report.

##### **Finance Director's Report**

No report.

##### **Law Director's Report**

No report.

##### **President of Council Report**

No report.

#### **COMMITTEE REPORTS**

##### **Finance and Economic Development Committee:**

No report.

Next meeting: Monday, January 23, 2017 at 5:00 p.m.

##### **Service Committee:**

No report.

Next meeting: Wednesday, January 25, 2017 at 5:00 p.m.

**Safety Committee:**

No report.

Next meeting: Monday, January 23, 2017 at 6:00 p.m.

**Recreation Committee:**

No report.

Next meeting: Tuesday, February 14, 2017 at 6:00 p.m.

**Planning And Zoning Committee:**

No report.

Next meeting: Wednesday, February 15, 2017 at 5:30 p.m.

Mr. McCarthy introduced **ORDINANCE 6-2017 ACCEPTING THE PETITION OF LEROY WAYNE HEMINGER FOR ANNEXATION INTO THE CITY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Williams. Ayes: (7). Nays: (0). The Clerk read Ordinance 6-2017 by number and title only. Mr. McCarthy moved that Ordinance 6-2017 be approved. Seconded by Mr. Smith. Ayes: (7). Nays: (0).

Mr. McCarthy introduced **ORDINANCE 7-2017 AMENDING PLANNING AND ZONING CODE SECTION 1250.58(C) "LOCATIONS OF SWIMMING POOLS" AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Williams. Ayes: (7). Nays: (0). The Clerk read Ordinance 7-2017 by number and title only. Mr. McCarthy moved that Ordinance 7-2017 be approved as an emergency. Seconded by Mr. Smith. Mr. Matuszak asked why this needed to be an emergency. Mr. McCarthy said that it will give residents the opportunity to get going on projects since their requests will have to go to the Board of Zoning Appeals. Ayes: (7). Nays: (0).

Mr. McCarthy introduced **RESOLUTION 1-2017 AUTHORIZING THE DIRECTOR OF LAW TO PETITION THE BOARD OF COMMISSIONERS OF WOOD COUNTY, OHIO, TO CHANGE CERTAIN BOUNDARY LINES WITH RESPECT TO THE HEMINGER ANNEXATION IN ACCORDANCE WITH OHIO REVISED CODE 503.07** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Williams. Ayes: (7). Nays: (0). The Clerk read Resolution 1-2017 by number and title only. Mr. McCarthy moved that Resolution 1-2017 be approved. Seconded by Mr. Smith. Ayes: (7). Nays: (0).

**Personnel Committee:**

Mr. VanHoozen gave his report of the January 3, 2017 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, January 24, 2017 at 5:00 p.m.

Mr. VanHoozen introduced **ORDINANCE 8-2017 APPROVING THE JOB DESCRIPTION FOR STORM WATER PROGRAM TECHNICIAN AND AMENDING CODE SECTION 266.15-2 TO INCLUDE DESCRIBED POSITION AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Rettig. Ayes: (7). Nays: (0). The Clerk read Ordinance 8-2017 by number and title only. Mr. VanHoozen moved that Ordinance 8-2017 be approved as an emergency. Seconded by Mr. Rettig. Mr. Matuszak asked if any of the duties of this new position are new duties. Ms. Kabat said that the duties are not necessarily new. The duties are spread out among multiple employees, divisions and outside contractors. This position will bring those duties under one employee, one division. Ms. Kabat said this employee will deal with the SW3P and NPDES permit and retention/detention areas that need to be monitored. Ayes: (7). Nays: (0).

**Health, Sanitation and Public Utilities Committee:**

Mr. Smith gave his report of the January 12, 2017 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Wednesday, February 22, 2017 at 6:00 p.m.

Mr. Smith introduced **ORDINANCE 1-2017 AMENDING SECTION 1060.02 OF THE CODIFIED ORDINANCES REGARDING WATER CHARGES WITHIN THE CITY OF PERRYSBURG AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only. Seconded by Mr. Evans. Ayes: (7). Nays: (0). The Clerk read Ordinance 1-2017 by number and title only.

Mr. Smith introduced **ORDINANCE 2-2017 AMENDING SECTION 1060.03 OF THE CODIFIED ORDINANCES REGARDING WATER CHARGES OUTSIDE THE CITY OF PERRYSBURG AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only. Seconded by Mr. Evans. Ayes: (7). Nays: (0). The Clerk read Ordinance 2-2017 by number and title only.

Mr. Smith introduced **ORDINANCE 3-2017 AMENDING SECTION 1060.08 OF THE CODIFIED ORDINANCES REGARDING CAPITAL EXPANSION CHARGES ON WATER SERVICE AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only. Seconded by Mr. Evans. Ayes: (7). Nays: (0). The Clerk read Ordinance 3-2017 by number and title only.

Mr. Smith introduced **ORDINANCE 4-2017 AMENDING SECTION 1050.09 OF THE CODIFIED ORDINANCES REGARDING CAPITAL EXPANSION CHARGES ON SEWER SERVICE AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only. Seconded by Mr. Evans. Ayes: (7). Nays: (0). The Clerk read Ordinance 4-2017 by number and title only.

Mr. Matuszak asked if any part of the increase is for excess revenue to be put aside for future projects. Ms. Kabat said that the increase on the water side does take into account a list of capital improvement projects. She said there is no increase on the sewer side, but there is still a list of planned capital improvement projects. Mr. Matuszak asked if there is a capital improvement fund. Ms. Kabat said there is one

for water and one for sewer, funds 401 and 402. Mr. Rettig said that he knows we're getting new software, but with regard to the 900 cubic foot minimum bill, he wonders how long Ms. Godsey anticipates it would be before they could generate reports to look at minimum bills. Ms. Godsey said that the new software should be coming online in April or May and she would want at least a full calendar year of data. Mr. McCarthy called attention to an email that Council received from former Council member Todd Grayson pushing for an increase for sewer also. Mr. McCarthy said that the 8.5% for water is substantial. He asked if there is anything in the NPDES permit that makes the Administration believe that there should be a sewer rate increase at this time. Ms. Kabat said that there are significant dollars set aside to tackle capital improvement projects including eliminating the Maple Street bypass. She said that they could not make a recommendation at this time on the cost of some of the items contained in the NPDES permit. Mr. McCarthy said that he is satisfied, and he's sure we'll keep an eye on it.

Mr. Smith introduced **RESOLUTION 2-2017 APPOINTING THE EQUALIZATION BOARD FOR CHERRY STREET SEWER SEPARATION DISTRICT 211 PHASE 2 AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Williams. Ayes: (7). Nays: (0). The Clerk read Resolution 2-2017 by number and title only. Mr. Smith moved that Resolution 2-2017 be approved as an emergency. Seconded by Mr. Rettig. Ayes: (7). Nays: (0).

Mr. Smith introduced **RESOLUTION 3-2017 AUTHORIZING THE CITY ADMINISTRATOR TO SOLICIT A REQUEST FOR PROPOSALS FOR CERTAIN PROFESSIONAL SERVICES WITH RESPECT TO DITCH MAINTENANCE CONSULTING SERVICES AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Williams. Ayes: (7). Nays: (0). The Clerk read Resolution 3-2017 by number and title only. Mr. Smith moved that Resolution 3-2017 be approved as an emergency. Seconded by Mr. Rettig. Ayes: (7). Nays: (0).

### **OTHER BUSINESS**

None.

### **ADJOURNMENT**

Mr. McCarthy moved to adjourn the meeting at 7:00 p.m. Seconded by Mr. Evans. Ayes: (7). Nays: (0).

David D. Creps, Clerk

Michael J. Olmstead, Mayor